



# YEARLY STATUS REPORT - 2022-2023

## Part A

### Data of the Institution

#### 1.Name of the Institution

MET's Institute of Management,  
Nashik

- Name of the Head of the institution **Dr. Nilesh R. Berad**
- Designation **Director**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **02532555846**
- Mobile no **7774055320**
- Registered e-mail **director\_iom@bkc.met.edu**
- Alternate e-mail **nileshberad@rediffmail.com**
- Address **MET's Institute of Management,  
Bhujbal Knowledge City, Adgaon,  
Nashik - 422003**
- City/Town **Nashik**
- State/UT **Maharashtra**
- Pin Code **422003**

#### 2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Savitribai Phule Pune University**
- Name of the IQAC Coordinator **Dr. Namrata H. Deshmukh**
- Phone No. **02532555915**
- Alternate phone No. **02532555906**
- Mobile **8055229304**
- IQAC e-mail address **namratad\_iom@bkc.met.edu**
- Alternate Email address **naac.iom@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/IQAC/AQAR%202021-22.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/Academic%20Calendar%202022-23.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.69</b>	<b>2018</b>	<b>30/11/2018</b>	<b>29/11/2023</b>

**6. Date of Establishment of IQAC**

**27/10/2015**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional 1</b>	<b>QIP</b>	<b>SPPU</b>	<b>2023</b>	<b>250000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of

[View File](#)

## IQAC

**9.No. of IQAC meetings held during the year** 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

- IQAC team have suggested to organize Ph. D Course Works for the Research Scholars and 3 course works were scheduled in AY 2022-23 on 24th Sept, 2022 to 1st Oct., 2022, 16th Dec. to 19th Dec, 2022 and 23rd March to 26th March, 2023. Moreover, IQAC has also proposed Research Head to guide and work on IPRs with students and staff.
- 2 FDPs for faculties were organized on Research Methodology & Analytical tools for Research & Publication ethics on 24th Sept, 2022 to 1st Oct., 2022 and 23rd March to 26th March, 2023 respectively.
- IQAC has suggested to improvise our flagship events like MET EDGE, Task Force, Outbound, Induction program - Launchpad, Fresher's party, etc.
- IQAC have suggested faculties to identify the advance students and average students and boost them for online Certifications like NISM, NCFM, NPTEL, etc. 46 Students have undergone NPTEL certifications, 7 have completed the NISM certifications and 4 have completed MOOCs. Apart from this, under the IQAC initiative, and with reference to increased intake scenario, there was a need to focus on quality placement grooming sessions in terms of their domain knowledge. 4 specialization Trainers were appointed for grooming the students as and when the placement drive begins for the entire year which resulted in 142 students getting placed.

- For sensitizing students for social and environment conservation issues, IQAC have suggested to enter into an MOU with some NGO for Social Outreach programs and work for the underprivileged. For this, we have entered into an MOU with Nashik Round table.

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Quality Enhancement initiatives for Students</p>	<ul style="list-style-type: none"> <li>• SIP Orientation was conducted on 26th Aug, 2022</li> <li>• Aarambh was conducted on 18th Nov, 2022</li> <li>• Awahan - The challenge was conducted on 19th Nov, 2022.</li> <li>• Alumni engagement through Guest session was conducted on Goal setting for Financial Planning by Shivani Nagdev &amp; Internship opportunity in Adity Birla MF on 16th June, 2023</li> <li>• Equaliser was conducted on 25th &amp; 26th Nov, 2022.</li> <li>• Abhiviyakti Task Force Presentations were conducted followed by Aarambh 2022 on 5th &amp; 6th Jan, 2023.</li> <li>• Aashwatha-Parents Meet was conducted on 7th January, 2023</li> <li>• Outbound program was taken for MBA I on 21st &amp; 24th Nov, 2022.</li> <li>• Dheya placement grooming week was conducted on 6th &amp; 7th September, 2022</li> <li>• 148 Students were placed</li> <li>• MET EDGE (Inter group competitions) was taken on 17th to 21st April, 2023</li> <li>• MET Cricket Match was held on 18th, 19th &amp; 20th April, 2023.</li> <li>• Master Mind Workshop was conducted for MBA I on 21st &amp; 22nd Jan, 2023 for Batch I and on 20th &amp; 21st May, 2023 for Batch II.</li> <li>• Environment day celebration was done by MBA I students through Tree plantation activity.</li> <li>• Counseling for MBA I students</li> </ul>

started from January, 2023 .  
 Activity on Union Budget and its analysis was carried out for students on 1st Feb, 2023 . ABC Analysis was done to identify and address the weak learners. .  
 CV Writing workshop was conducted on 13th April, 2023 . MOOCs courses were attended by the students & certification were earned by the students. (NPTEL , NISM, etc.) . Book Mentor Club activity was taken from September 2022 to April 2023 for Batch 2021-23 on Saturdays . Industry visit was not possible due to University exams schedules. . MET Utsav 2023 was organised on 22nd Feb to 25th Feb, 2023.

IQAC Quality initiative Metrics:  
 Faculties

. 1 Faculty was awarded with the Doctorate degree. . 3 IPRs were obtained by 5 faculties. . National conferences, FDPs & Seminars attended by the faculties. . Research paper were published by faculties in UGC Care listed journals and conference proceedings. . 1 FDP on Research Methodology of 7 days conducted on 24th Sept. 2022 to 1st Oct, 2022 . 1 FDP on Analytical tools and research & publication ethics of 4 days conducted on 23rd March to 26th March, 2023. . 1 Seminar on Research paper writing in ABDC journal on 18th December, 2022 by Dr. Ramkishan Y. from K. J. Somaiya . 2 Faculties received the recognition of Ph.D Guide from SPPU. . MOOCs courses were attended & certification were earned by the faculties.(NPTEL , NISM, etc.)

<p>IQAC Quality initiative Metrics: Research Centre</p>	<ul style="list-style-type: none"> <li>• 22 admission for PhD</li> <li>• 4 Six monthly progress report presentations were conducted.</li> <li>• 1 Course work on Research Methodology of 8 days conducted on 24th Sept. 2022 to 1st Oct, 2022</li> <li>• 1 Course work on Research proposal &amp; quality publications of 4 days conducted on 16th Dec. to 19th Dec, 2022.</li> <li>• 1 Course work on Analytical tools and research &amp; publication ethics of 4 days conducted on 23rd March to 26th March, 2023.</li> <li>• 6 Research scholars are awarded with their doctorate degree.</li> </ul>
<p>IQAC Quality initiative for Administration</p>	<ul style="list-style-type: none"> <li>• Compliances were made AISHE, FRA, AICTE, etc.</li> <li>• 1 Soft Skill training was conducted by Dr. Nilesh Chhallare sir for Admin staff on 8th September, 2022.</li> </ul>
<p>IQAC Cell Progress</p>	<ul style="list-style-type: none"> <li>• NIRF was submitted.</li> <li>• AAA Audit was conducted.</li> <li>• AQAR 2021-22 was submitted on 28th July, 2023 and AQAR 2022-23 &amp; SSR for NAAC 2nd Cycle is in progress.</li> </ul>
<p>Academic committee</p>	<ul style="list-style-type: none"> <li>• Subject Allocation &amp; Timetable were prepared and implemented.</li> <li>• Syllabus was completed as per the plan.</li> </ul>
<p>16PF Test &amp; Specialisation Inventory Test</p>	<ul style="list-style-type: none"> <li>• Was conducted on 25th Nov, 2022 for Batch I &amp; for Batch II on 02- 12-2022</li> </ul>
<p>Extension Activities</p>	<ul style="list-style-type: none"> <li>• ARPAN donation drive was conducted between 9th to 15th October, 2022.</li> <li>• Cancer Check up &amp; Eye check up camp was organised for the staff on 11th October, 2022.</li> <li>• Educational kit distribution was organised for the school students on 12th</li> </ul>

	<p>October, 2022. • Blood donation drive was organised for the staff &amp; students in association with Civil Hospital on 13th October, 2022. • Commemorative days were celebrated throughout the year such as Savitribai Phule's Birth &amp; Death Anniversary, Mahatma Jyotiba Phule's Birth &amp; Death Anniversary, Gandhi Jayanti, Lal Bahadur Shashtri Jayanti, , Chhatrapati Shivaji Maharaj jayanti, Shahu Maharaj Punya tithi, Ambedkar Jayanti, Shaheed Bhagat Singh diwas, etc. • Marathi bhasha diwas was celebrated on 26th Feb, 2023. • Food Donation, distribution of leftover food from canteen to the animals and unused excess food to the needy. • Tree Plantation activity was done on 5th June, 2023 &amp; Yoga day was celebrated on 21st June, 2023.</p>
<p>Examination</p>	<p>• Internal End Term exam was held in online mode for 1st Sem on 20th Feb, 2023 to 4th march, 2023 and Sem 3 on 8th Feb, 2023 to 17th Feb, 2023. SIP Internal Viva was conducted on 27th &amp; 28th Jan, 2023. • Internal End Term exam conducted on 25th June, 2023 for MBA I Sem 2 &amp; from 21st June, 2023 to 10th July, 2023 for MBA II Sem 4.</p>

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**



## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>MET's Institute of Management, Nashik</b>
• Name of the Head of the institution	<b>Dr. Nilesh R. Berad</b>
• Designation	<b>Director</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>02532555846</b>
• Mobile no	<b>7774055320</b>
• Registered e-mail	<b>director_iom@bkc.met.edu</b>
• Alternate e-mail	<b>nileshberad@rediffmail.com</b>
• Address	<b>MET's Institute of Management, Bhujbal Knowledge City, Adgaon, Nashik - 422003</b>
• City/Town	<b>Nashik</b>
• State/UT	<b>Maharashtra</b>
• Pin Code	<b>422003</b>
<b>2.Institutional status</b>	
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• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
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• IQAC e-mail address	namratad_iom@bkc.met.edu				
• Alternate Email address	naac.iom@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/IOAC/AQAR%202021-22.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/IOAC/AQAR%202021-22.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/Academic%20Calendar%202022-23.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/Academic%20Calendar%202022-23.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.69	2018	30/11/2018	29/11/2023
				8	3
<b>6.Date of Establishment of IQAC</b>			27/10/2015		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional	QIP	SPPU	2023	250000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
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<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>No</p>
<p>• Name of the statutory body</p>	

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	19/12/2022

#### 15. Multidisciplinary / interdisciplinary

To encourage an interdisciplinary approach, our Management discipline offers four specialized areas: Financial Management, Human Resource Management, Marketing Management, and Operations and Supply Chain Management. The curriculum incorporates diverse courses such as Research Methods, Decision Science, Business Communication, and Corporate Governance. Additionally, we provide summer internships, enabling students to engage in interdisciplinary projects beyond their specialization. We actively endorse interdisciplinary Massive Open Online Courses (MOOCs) and certifications, allowing students to gain a broader perspective aligned with the industry's multitasking demands. In commitment to continuous improvement, MET's IOM plans to invest in training and professional development programs for faculty, ensuring they stay abreast of the latest industry practices and teaching methodologies.

#### 16. Academic bank of credits (ABC):

We are affiliated with Savitribai Phule Pune University and as of now, we don't have a mechanism of credit transfer and academic bank of credit. However, as per the SPPU guidelines students have created their ABC IDs on the respective portals.

#### 17. Skill development:

In addition to fostering strong academic performance and delivery, we place a significant emphasis on extracurricular activities to cultivate skills essential for the corporate realm. Proficiencies including effective communication, MS Excel proficiency, presentation skills, and analytical abilities are actively promoted through diverse activities such as Event Management, Task Force Competition, and Case Analysis. Furthermore, we diligently focus on enhancing employability by conducting mock interviews, group discussions, and grooming sessions. To boost aptitude and interview skills, we have partnered with a third-party service provider named SPRUCE



HitBullseye. As an integral part of the MBA program, students are mandated to undergo internships in various companies, providing them with opportunities to develop diverse research and professional skills such as interpersonal skills, report creation, report presentation, product demonstration, and problem-solving abilities. In line with this we have also entered into an MOU with ExcelR Solution to provide our students and staff with skill based training on trending technologies.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The integration of the Indian Knowledge system is facilitated through the inclusion of a curriculum course titled "Indian Ethos & Business Ethics." This course delves into the Indian Model of Management within the socio-political context, exploring concepts such as the Laws of Karma and their applicability in business settings, as well as the role of Indian Heritage in Business-Management. The curriculum incorporates management insights derived from Indian heritage scriptures like Mahabharata and Ramayana, leadership principles from Kautilya's Arthashastra, the VEDA Model of Leadership, Corporate Rishi Model, and other relevant sources.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Institute has well defined Program Objectives, Program Outcomes, Program specific outcomes and Course outcomes well communicated to all the stakeholders including students through Institute's website and Display on the walls of the Institute. Also, during the induction program for First year students, the Vision, Mission, Program Objectives, Program Outcomes, are very well communicated by Director of the Institute. The faculties inform the student of the Program outcomes during the induction programme. Course outcome of each course is discussed by faculty.

Institute is affiliated with SPPU. University defines Program Objectives, Program Outcomes, and Course outcomes. The program objectives, Program outcomes and course outcomes are mentioned in the syllabus provided by the University. The syllabus is available on University's Website and also in printed format for the students in the institute library. The session plan is prepared by the faculty to impart the knowledge that is essential to comply with the course outcomes.

**20.Distance education/online education:**

In order to offer Management education for working professionals,

MET Institute of Management has offered the distance education program in the current academic year. We have also emphasised our students to supplement the existing curriculum with online educational platforms and certifications like NPTEL, NISM and various other MOOCs. 46 students have completed NPTEL certifications.

## Extended Profile

### 1.Programme

1.1

82

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1

395

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

157

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

170

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

19

Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	19	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	9	
Total number of Classrooms and Seminar halls		
4.2	16647429	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	136	
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		
<b>1.1 - Curricular Planning and Implementation</b>		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The institution is committed to delivering a high-quality university curriculum through a carefully planned and well-documented process.</p> <p>This is achieved through the use of 'Micro Plans,' which are prepared by respective subject faculty at the beginning of each academic year, outlining detailed session plans. The institute creates an Annual Academic calendar for both odd and even semesters, specifying the commencement of sessions, concurrent and end-term examinations, events, placement drives, and more. The timetable is structured in 2 or 3 slots per semester, following a workshop pattern of teaching.</p>		

Various teaching methods, such as Chalk & Talk, PowerPoint Presentations, Case Studies, Role-Plays, Desk Research, etc., are employed to deliver the curriculum. Computer labs and language labs provide a platform for online learning. To ensure effective curriculum delivery, concurrent evaluations, class tests, assignments, and end-term exams are conducted. Remedial classes are also organized for students facing difficulties.

Fortnightly meetings are held to track course completion status and student attendance. In cases of syllabus coverage delays, extra lectures are scheduled to ensure timely completion. Mid-term attendance is transparently communicated to students, encouraging compliance with the university's 75% attendance norm.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://metbhujbalknowledgecity.ac.in/metm/ba/Data/NAAC/2024/QIF/1_1_1_1.1.1_Academic_Process_Flowchart_DS.pdf">https://metbhujbalknowledgecity.ac.in/metm/ba/Data/NAAC/2024/QIF/1_1_1_1.1.1_Academic_Process_Flowchart_DS.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institute prepares academic calendar for both semesters which highlights Internal Exam dates and other important academic and non-academic events. We at MET IOM ensure that academic calendar is rigorously followed so as to minimize the deviations. 90% of events and activities planned are adhered to as per academic calendar. Internal Assessment tests, assignments, case studies and Journals are part of CIE and the Subject faculties are given the freedom to design and conduct concurrent evaluations of their subjects during the teaching slots. However, internal end term exam is scheduled in the academic calendar and conducted as per schedule.

The Examination committee reviews the compiled Internal Assessment marks and ensures the submission of necessary supporting documents by the faculty. The final marks is displayed on notice board and are then uploaded on University portal. This process ensures transparency in the CIE process followed at the institute. The Head of Institution, through the academic committee meetings, frequently reviews the semester's progress. If the academic calendar of the university is revised, the institute incorporates

necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/Academic%20Calendar%202022-23.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/Academic%20Calendar%202022-23.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

339

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The MET Institute of Management proactively addresses societal issues through initiatives and awareness sessions on professional ethics. Codes of discipline are prominently displayed for easy student reference, ensuring gender equality in opportunities and appearances. The curriculum includes subjects like Human Rights, fostering values of respect, acceptance, and empathy. Students actively contribute to environmental safety through tree-planting initiatives. In the 4th semester, CSR and Sustainable Development are emphasized, with practical exposure starting in the 3rd semester through activities like donation drives and visits to underprivileged schools. An MOU with an NGO facilitates extension activities, and students participate in campaigns such as Tree Plantation and Go Green Initiative. A noteworthy initiative is the "Fighting Waste, Feeding Hope" campaign, showcasing students'

**active participation in food awareness campaigns as responsible citizens.**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****2**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****395**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 656">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 656"><a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/Stakeholder%20Feedbacks/Stakeholder%20Feedback%20Analysis%20Report%202022-23.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/Stakeholder%20Feedbacks/Stakeholder%20Feedback%20Analysis%20Report%202022-23.pdf</a></td> </tr> <tr> <td data-bbox="86 656 529 875">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management</td> <td data-bbox="529 656 1436 875"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 875 529 936">Any additional information</td> <td data-bbox="529 875 1436 936"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/Stakeholder%20Feedbacks/Stakeholder%20Feedback%20Analysis%20Report%202022-23.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/Stakeholder%20Feedbacks/Stakeholder%20Feedback%20Analysis%20Report%202022-23.pdf</a>	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>	
File Description	Documents								
URL for stakeholder feedback report	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/Stakeholder%20Feedbacks/Stakeholder%20Feedback%20Analysis%20Report%202022-23.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/Stakeholder%20Feedbacks/Stakeholder%20Feedback%20Analysis%20Report%202022-23.pdf</a>								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 1115 529 1182">File Description</th> <th data-bbox="529 1115 1436 1182">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1182 529 1283">Upload any additional information</td> <td data-bbox="529 1182 1436 1283"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1283 529 1426">URL for feedback report</td> <td data-bbox="529 1283 1436 1426"><a href="https://metbhujbalknowledgecity.ac.in/metmba/naac-cycle-2/">https://metbhujbalknowledgecity.ac.in/metmba/naac-cycle-2/</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<a href="#">View File</a>	URL for feedback report	<a href="https://metbhujbalknowledgecity.ac.in/metmba/naac-cycle-2/">https://metbhujbalknowledgecity.ac.in/metmba/naac-cycle-2/</a>			
File Description	Documents								
Upload any additional information	<a href="#">View File</a>								
URL for feedback report	<a href="https://metbhujbalknowledgecity.ac.in/metmba/naac-cycle-2/">https://metbhujbalknowledgecity.ac.in/metmba/naac-cycle-2/</a>								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>									
<b>2.1.1.1 - Number of students admitted during the year</b>									
<b>202</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1792 529 1859">File Description</th> <th data-bbox="529 1792 1436 1859">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1859 529 1926">Any additional information</td> <td data-bbox="529 1859 1436 1926"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1926 529 2024">Institutional data in prescribed format</td> <td data-bbox="529 1926 1436 2024"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Institutional data in prescribed format	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Institutional data in prescribed format	<a href="#">View File</a>								



**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

70

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Institute conducts Induction programme for first year students where a 3 day bridge course is conducted. Brief overview of 3 technical subjects viz. Accounts, Economics and business research methods is conducted to bring all students at one platform. This programme helps create a base for students coming from different background.

Also, continuous assessment in the form of class test, Class Assignments, GD are conducted. This acts as an effective tool for assessing learning levels of students. By continuously interacting with students, faculties identify the slow learner and the fast learner. Also ABC analysis is done for categorization of the students in A, B and C category reflecting the different level of learning abilities. This classification also helps us to design the placement grooming sessions accordingly.

Strategies for slow learner-

We adopt strategies such as remedial classes, Group Study, journal writing and are asked to solve the question bank. This practices helps them to understand subject in much better way.

Strategies for fast learner-

Skill Development Programme like Communicative English, Aptitude and Placement related activity are conducted. Advanced learners are encouraged to enroll in MOOC Courses such as NPTEL certifications. Institute also provides additional reference

material like Ebsco, DELNET, etc.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
395	19

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members employ a diverse array of teaching strategies, creating an engaging blend to captivate students in unconventional ways. Techniques such as role plays, teamwork, and activity-based teaching are fundamental elements of our pedagogical approach, ensuring a comprehensive and interactive learning atmosphere.

The integration of audio-visual aids, case-based teaching, activity-based teaching, and situation analysis further enriches the educational journey, providing a holistic and immersive experience.

A distinctive feature of our curriculum is Project-Based Learning, a comprehensive initiative spanning a 60-day internship with real-world companies. The practical exposure gained during these internships enhances their ability to apply theoretical knowledge to real-world scenarios, facilitating a smooth transition into their professional careers.

Moreover, our task force presentations provide a platform for students to showcase innovative business ideas. This initiative fosters innovative thinking as students develop business models based on their ideas and engage in real-time business scenarios.

Participative learning is fundamental to our educational philosophy, demonstrated through events like MET EDGE & EPOCH, seminars, guest talks, case studies, role plays, and other activities. Industry experts are invited to share insights. Our outbound programs further enhance participative learning, offering students hands-on experiences beyond traditional classroom settings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The presence of ICT allows new ways of learning for students and teachers and helps teachers to interact with students in more effective way. MET uses ICT tools to make teaching more engaging and student friendly. Each classroom is enabled with LCD projector, screen, Audio Visual tool and Internet facility. Institute uses 'Moodles' as a Learning management system which has a completely transparent process that provides a convergence facility to the faculty with the students. Here faculties can upload subject content, take test and assignments and evaluate students gregariously on their subjects.

Institute also has a fully integrated ERP where students have access of e-library. MET has a Wi-Fi enabled campus where students can access internet for their Mobile, Laptop, and to other electronic gadgets to access e-Books and e-databases. NPTEL and other online courses are offered to supplement classroom teaching. Students are encouraged to use MS office and other ICT applications to create presentations, assignments, projects etc.

The institute has Computer lab, and Language lab with internal LAN with 130Mbps/Gbps internet speed.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

123

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

### Mechanism of internal assessment

Institute conducts continuous assessments as per the guidelines given by the University. The respective faculty communicates the internal assessment process to the students during the induction programme. Changes in schedules, patterns, and methods, if any, are notified to the students through classroom briefing by the concerned course teachers and on the notice board. We at the institute level invite external teachers for practical Project Viva -Voce to ensure transparency in the internal assessment process.

### The mechanism for internal examination grievances

The college chief examination officer (CEO) follows the guidelines University examination rules to ensure transparency in examination to avoid grievance during an internal assessment. Students undergo

the concurrent evaluation. After the review, internal marks are displayed on the notice board and discussed with students during class. In case of any grievances, students can discuss it in detail with the course faculty. Concerned faculty tries to provide solution for the same. If a student is not satisfied with the solution, he/she can meet the Class coordinator and Specialization heads. Then in consultation with the director and exam committee fact-finding is done to settle the grievance. The decision of the committee is abiding to all.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NA</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism for External assessment

University examination is a vital criterion in the overall assessment process. The University displays the exam timetable on its website. Since the University examination mechanism operates online, exam form filling and payment of fees, hall tickets, student summaries, and barcodes are generated online. Question paper distribution (QPD) is done through the online exam portal. In case of technical issues, University has provided helpline numbers with the dedicated staff at the University level. After successful completion of examination, collected answer sheets are sent to central assessment programme (CAP) center.

External exam- transparency in handling grievance

The examination section addresses external (University) examination grievances per the guidelines. Institute follows a transparent process for the examination and related grievances of the students; for grievances, a redressal link is provided on the University website. The Institute for University Exams appoints the College Exam Officer (CEO) and addresses exam-related grievances as per the University rules and regulations. University exam department appoints flying squads for transparent and unbiased conduct of external examinations. The SPPU has its grievance policies displayed on the University website. University declares the result within 45 days of examination.

1. Online exam form filling <http://exam.unipune.ac.in/>

2. Online Grievances

<https://exampcr.unipune.ac.in/Student/Dashboard/LogintoSPS>

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://exampcr.unipune.ac.in/Student/Dashboard/LogintoSPS">https://exampcr.unipune.ac.in/Student/Dashboard/LogintoSPS</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (POs) and Course Outcomes (COs) are framed by the Savitribai Phule Pune University (SPPU). POs incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their post-graduation. MBA Program -Curriculum 2019 builds on the implementation of the Choice Based Credit System(CBCS) and Grading System.

Program Outcomes (POs) encapsulate the overarching goals and expected competencies that students are intended to achieve upon completion of an educational program. Whereas Course Outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated to all stakeholders. All POs and COs are widely propagated and publicized through various means such as: Institute's Website,

Moodle, Institute Notice Boards, Computer Labs, Library Premises. During interactions with employers, Parent Teacher Meet and Alumni Meet, Programme outcomes are also briefed. While addressing the students, the HODs create awareness on POs and COs in Student Orientation/Induction Program. At the beginning of the session of every subject, the faculty members address the students and create awareness and emphasize the need to attain the course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/MBA%20Revised%20Syllabus%20From%20the%20Academic%20Year%202019-20.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/MBA%20Revised%20Syllabus%20From%20the%20Academic%20Year%202019-20.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment level of Program Outcomes (POs) is assessed using a combination of direct and indirect methods, each contributing different perspectives to the evaluation process. Direct Methods involve the evaluation of students' knowledge and skills through various tangible measures such as continuous assessment tests, end-semester examinations, presentations, and classroom assignments. These assessments provide concrete evidence of student learning by directly observing their performance and understanding in the context of specific course outcomes (COs). To determine the direct attainment level of a PO, the average attainment of COs across all courses addressing that particular PO is calculated. This approach ensures a comprehensive assessment of student proficiency in the designated areas of study, reflecting the extent to which they have met the program's overarching goals. The input utilized for direct assessment includes students' mark-sheets, where scores are recorded and CO attainments are derived based on their performance in different assessments.

Indirect assessments focus on opinions and reflections regarding graduates' knowledge and skills, as well as their perceived value in professional or academic contexts. Exit surveys are used to gather insights into perspectives on student learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NA</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during



**the year**

**170**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">NA</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/NAAC%20Cycle%202/Feedback/SSS/2022-23%20SSS.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NA</a>

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The initiative for innovation includes three specialized cells: The Edu Innovate IPR Cell, the Innovation and Start-up Cell, and the Research Centre.

Edu Innovate IP Cell is focuses on facilitating the creation, filing, and registration of IPR, copyrights, and patents. Its primary objective is to cultivate a research-oriented mind-set among MBA students, PhD scholars, and faculty members. The outcomes of the Edu Innovate IP Cell include the successful registration of over 14 copyrights and the publication of one patent, showcasing the institution's commitment to innovation and research excellence.

Furthermore, we actively promote entrepreneurship through its Innovation and Start-up Cell, aligning with guidelines from SPPU.

This cell organizes activities such as seminars, panel discussions, workshops, and competitions to nurture entrepreneurial skills among students. The institution hosts an event called Task force and "Epoch - The Urban Hatt," where students engage in entrepreneurship building tasks.

Research Centre affiliated with SPPU conducts conferences, seminars, and FDPs to enhance research acumen among scholars and faculty members. Over the past five years, the centre has awarded 34 PhDs and recognized six faculties as PhD guides. Additionally, faculty members have published 97 research papers and 16 books, highlighting the institution's commitment to academic research and development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	<a href="https://metbhujbalknowledgecity.ac.in/metmba/research-development/">https://metbhujbalknowledgecity.ac.in/metmba/research-development/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

27

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities within our neighborhood community have left a profound impact on both the community and the participating

students, enriching their understanding of social issues and nurturing their overall growth. A key initiative, tree plantation drives, not only bolstered the community's greenery but also instilled in students a profound appreciation for environmental conservation and sustainable living. Donation drives furthered students' understanding of empathy and philanthropy, prompting them to actively support marginalized communities.

Visits to elderly care facilities and orphanages facilitated intergenerational understanding and empathy, broadening students' perspectives on societal challenges. Health and eye check-up camps addressed immediate community health needs while promoting preventive care awareness. Students not only gained practical healthcare management skills but also developed a sense of responsibility towards community well-being.

Financial literacy workshops equipped students with essential money management skills, empowering them for long-term success. Food wastage awareness campaigns spurred students into action against hunger and food insecurity, fostering a more sustainable and compassionate community.

By sensitizing students to social issues and nurturing empathy and responsibility, these activities have contributed significantly to their holistic development, instilling a commitment to positive societal change.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**10**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**289**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
24	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
9	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
In line with its commitment to provide world class education in India, MET created the state of the art Bhujbal Knowledge City at Nasik. The campus is spread over 34 acres of lush green landscape	

with an aesthetic combination of modern facilities. The Air-conditioned classrooms are ICT-enabled and equipped with LCD projectors, Digital Boards, internet connectivity, audio-visual facilities, beautifully designed furniture & whiteboards. We also have a well-furnished, air-conditioned Seminar Hall with a seating capacity of more than 120 with a Podium, Sound system, LCD projector, and whiteboard used for National Conferences, FDPs, Seminars, etc. There is one computer lab and one language lab with 134 computers with internet facility for students & staff. The entire campus is secured and under the surveillance of CCTV cameras. We have an air-conditioned library with an internet facility and a varied range of books from different domains of Management as well as the general area. Digital Library with 5 computers with LAN and Internet facility, E-resources, online databases subscription EBSCO, J-GATE PLUS, etc. are functional. We also have an OPAC system for the online database in our own ERP.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

At METwe have an Administrative office, Conference room, Placement Office, Counselling Cell, Girls Room, Exam Centre, Research Centre, ED Cell, Music Room, Canteen, Guest room, Indoor Sports room, Gym, and Tutorial rooms for students. 'The future is all about youth, Youth is all about energy, and Ideas'. As we know, a strong and sound mind exists in a physically sound body, in which benevolent and assertive thoughts are born. Such Youths are shaped at our Gymnasium by various Gym Devices. We have a sports instructor and Gym instructor who is common for our campus. The Indoor Sports facilities currently available on the Campus are Carrom, Chess, Table Tennis, Snooker, etc. The Playground is available inside the campus. In Outdoor sports, we have cricket ground, Cricket Net, Football & Volleyball, Basketball court, Tennis and Badminton court. We have an amphitheater for cultural events where lots of activities take place throughout the year like Republic Day, Independence Day, Staff welfare programs during Diwali and Utsav, Various competitions, and Musical programs. The campus has huge ground with a sitting capacity of 10000 plus crowd for our Annual Fest - Utsav which we all celebrate together on the



campus .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/QIF/4_1_1_8_ICT%20Infra%20Geo%20tagged_DS.pdf">https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/QIF/4_1_1_8_ICT%20Infra%20Geo%20tagged_DS.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17.74

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

MET's Institute of Management, has a well-equipped library featuring air conditioning, internet access, and an extensive collection of books covering various fields of Management and general knowledge. We have an Integrated Library Management System (ILMS) to efficiently organize and manage all available resources. Our in-house developed Enterprise Resource Planning (ERP) system aids in this systematic data maintenance.

Keeping pace with technological advancements, the library offers access to the latest e-journals through campus-wide LAN and the Internet. There are computers available for students and staff to search and access e-resources, conduct web browsing, and engage in other academic activities in the library.

Furthermore, a Digital Library equipped with five computers, LAN, and Internet facilities is operational, featuring E-resources and subscriptions to online databases such as EBSCO, J-GATE PLUS, DELNET, etc. The library also employs an Online Public Access Catalog (OPAC) system within our ERP, allowing students and staff to search for books. A computerized system manages the issuance and return of books, complete with barcoding to maintain an up-to-date online database of the library's book collection.

## Library Services

- Online Public Access Catalog (OPAC)
- Print Journal & Daily News papers
- Digital Library
- Reading Room Facility
- References/ Referral Services
- Bar Code based Issue

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://erp.metbhujbalknowledgecity.ac.in/WebOpac.aspx">https://erp.metbhujbalknowledgecity.ac.in/WebOpac.aspx</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

696467

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has a dedicated EDP Department that works on the updation and upgradation of all the electronic equipment. The assessment of IT Infrastructure at the beginning of every academic year is done for replacement, upgradation or any addition. Replacement of any equipment or device is carried out from time to

time, based on the warranty period for the particular product. Renewal of AMC is done after completion of the ongoing AMC agreement. The institute has purchased Google Suits for online classes during the pandemic. We have purchased a Firewall policy for which AMC is paid and renewed yearly. There is Kaspersky Endpoint Security antivirus software for all the systems.

The institution provides an IT-enabled teaching-learning environment on campus around the clock. Leased web connectivity is in place to cater to all students and staff through Wi-Fi and physical connectivity. The institute uses the internet lease line of 500 MBPS from Vi and has an internet bandwidth of 100 MBPS from Net 2 Net. The institute has a 24/7 Wi-Fi facility for students and faculty members. Following are the details of ICT facilities related to the Library and Institute

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

136

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

**support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

123.56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are two departments for maintaining and utilizing physical, academic, and support facilities namely : A) Civil Maintenance department: The department has appointed skilled staff for maintenance and repair. Details are as follows: 1) For the maintenance of the building of institutes various skilled persons are appointed by the management. 2) For electric work 3 electricians are appointed on a roll. 3) One supervisor is appointed for the Civil Maintenance department 4) For wooden works one carpenter is appointed. 5) For maintenance of the water pipeline and sewage 2 plumbers are appointed. 6) A water tank cleaner is appointed to clean water tanks with regular maintenance contracts after every six months. 7) Outsourcing: Management has outsourced Security works and House Keeping & Cleaning works to "DEESHA". The plantation work is outsourced to 'Papaya Nursery' for the overall maintenance and beautification of the campus.

B) EDP department: As a common facility, there is a full-fledged IT department. One Networking personnel is appointed for our Institute who ensures that IT facilities in the form of computers and their accessories are timely maintained and carried out by the EDP department. CCTV and EPABX are done by the EDP department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
242	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<p style="text-align: center;"><b>Nil</b></p>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<p><b>348</b></p>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<p><b>348</b></p>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

142

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Councils helps to improve academic standards and provides a sense of ownership among the students towards institute. Keeping this focus, the institute has formed a strong and proactive

Student Welfare Council under Maharashtra University Act, 1994 (Section 21) and as per the guidelines of SPPU. The advisory committee is formed in every academic year. It includes: Director, Management Representative, Student Welfare Officer, Lady Professor, Student Representative, Non-Teaching Staff, and Local Service Man. The college ensures representation based on gender, sports, culture, category etc. These committees include course coordination, class coordination, research, library, lab activities, event management, placement etc.

The event management committees consist of cultural, sports and industrial visits platforms. The Induction program of first year is solely managed and conducted by them in different committees like organizing committee, Anchoring committee, Stage committee, Hospitality committee, Food & Registration committee, etc. Apart from these, social outreach activities are executed well by them. Students representation on various bodies as per established processes and norms like IQAC, Antiragging Committee, Student Greivancecommitee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The MET'S Institute of Management, boasts a vibrant and proactive Alumni Association that has been instrumental in fostering the institution's growth and development since its inception. It stands as a testament to the commitment and dedication of its members towards their alma mater.

One of the cornerstones of the Alumni Association's activities is the organization of Alumni Meets. These gatherings serve as platforms for alumni to reconnect with each other, reminisce about their time at the institution, and network professionally. Beyond these formal gatherings, alumni continually engage with the institute, offering invaluable support and guidance to current students. The Alumni Association plays a pivotal role in bridging the gap between academia and industry. Alumni actively share updates on job openings and industry requirements, ensuring that students are well-prepared for the professional world.

Additionally, they contribute to the academic environment by delivering guest lectures, sharing their practical insights, and mentoring students on various aspects of career development and work-life balance. Moreover, the Alumni Association facilitates internship opportunities for students through collaboration with the institute's placement department. Alumni leverage their professional networks to secure internships, providing students with invaluable hands-on experience in their respective fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of an institution aligns its strategies, actions, and decision-making processes with the objectives outlined in the vision and mission statements.

**Vision:** To be globally recognized institute for socio-economic development by achieving excellence in management education and research through structured application oriented learning systems.

**Mission:** Imparting quality management education for future management professionals by inculcating research aptitude and nurturing entrepreneurial culture through our intellectual human capital supported by state of art infrastructure.

**Strategic Direction:** The governance collaborate with the management and stakeholders to formulate and implement strategic plans that prioritize initiatives aimed at achieving excellence in management education.

**Resource Allocation:** Governance ensures that adequate resources, including financial, human, and infrastructural, are allocated to support the vision and mission. This involves making informed decisions about resource allocation, investing in faculty development, research facilities, and infrastructure necessary for delivering quality management education.

**Quality Assurance:** Governance establish mechanisms to monitor and evaluate the quality of education. This include conducting regular reviews of teaching methods, and seeking feedback from students, alumni, and industry partners to assess the effectiveness of the education provided.

**Industry Partnerships:** Governance ensures to provide students with exposure and opportunities like internships, guest lectures, and interactions with experts.

File Description	Documents
Paste link for additional information	<a href="https://metbhujbalknowledgecity.ac.in/metmba/our-vision-mission/">https://metbhujbalknowledgecity.ac.in/metmba/our-vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute embraces the shift towards decentralized governance, fostering clear and well-defined interconnections. Its management structure comprises three core committees: the Governing Body (GB), the College Development Committee (CDC), and the IQAC Cell. These committees convene regularly to ensure the institute operates effectively and seamlessly. The faculty and staff are given sufficient opportunities to lead and govern various functions.

The administrative structure operates across three main levels:

**Institute Level:** The Director serves as the member secretary of the Governing Body, CDC, and as the chairperson of the IQAC. These committees deliberate on various aspects and formulate policies to ensure the institute functions efficiently.

- CDC
- IQAC
- SC/ST/OBC Committee
- ICC
- General Grievances Redressal Committee
- Women's Grievances Redressal Committee
- Anti-Ragging Committee

**Faculty Level:** Each year, committees are formed based on the institute's requirements, as determined by the Director, to ensure an equitable distribution of responsibilities.

- Admission Committee
- Academic Committee
- Event Committee
- Examination Cell (University & Institute Level/CEO)
- Training and Placement Cell
- Innovation and start up Committee
- Research Cell
- Edu Innovate IPR Cell

**Student Level:** In Student Council students are included in important committees

**Non-Teaching Staff Level:** Non-teaching staff actively participate in the decision-making process, with representation in the governing body, CDC, and IQAC.

File Description	Documents
Paste link for additional information	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/MET%20IOM%20Organogram.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/MET%20IOM%20Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic objectives outlined in the 2022-23 perspective plan have been effectively implemented, with a significant portion of the planned initiatives successfully executed. The following achievements highlight the progress made:

1. **NAAC Second Cycle Preparation:** The Institutional Quality Assurance Report (IIQA) and Self-Study Report (SSR) have been diligently prepared and submitted in anticipation of the upcoming NAAC assessment.
2. **NBA Preparation:** Accelerated efforts have been made in preparing for National Board of Accreditation (NBA) accreditation, ensuring comprehensive readiness for the evaluation process.
3. **Research Publications:** Faculty members have contributed significantly to scholarly output, with 27 papers published in esteemed journals indexed.
4. **Expansion of Collaborations:** The network of Memoranda of Understanding (MoUs) and collaborative partnerships has been expanded, with a focus on activating existing agreements to foster meaningful engagements.
5. **Placement Enhancement:** A notable increase in placements has been achieved, with 142 students securing positions, accompanied by a rise in the average package offered to graduates.
6. **Intellectual Output:** The intellectual capital of the institution has been enriched through the publication of 2 books and the dissemination of 14 Intellectual Property Rights (IPRs), contributing to the academic discourse and knowledge dissemination.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At MET Institute of Management (MET IOM), the efficacy and proficiency of institutional bodies such as the Governing Council (GC), Internal Quality Assurance Cell (IQAC), and College Development Committee (CDC) are evident through their meticulous policies, streamlined administrative setups, and strategic implementation of plans. Led by seasoned professionals and academicians, the GC oversees the institution's strategic direction, ensuring alignment with its vision and mission. It sets and monitors the organization's mission, involves key stakeholders, specifies outcomes, and develops policies to serve stakeholders effectively.

As per the Maharashtra Public Universities Act, 2016, a CDC has been established at MET IOM to oversee academic and administrative activities. The IQAC ensures academic quality by implementing continuous improvement initiatives based on feedback and assessments.

Appointment and service rules at MET IOM are transparent, fostering a merit-based culture, and standardized procedures enhance workflow efficiency. The institution strictly adheres to service regulations outlined by Savitribai Phule Pune University and AICTE standards.

Transparent promotional policies are maintained, and all mandatory committees as per AICTE directives are established. Strategic perspective plans guide future initiatives, ensuring alignment with institutional objectives. This cohesive framework our commitment to excellence in education and organizational management, fostering a conducive environment for growth.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/MET%20IOM%20Organogram.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/MET%20IOM%20Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Employee welfare holds immense importance for both teaching and non-teaching staff, directly impacting the institution's growth. MET Institute of Management prioritizes various statutory and non-statutory measures to ensure staff well-being:

Statutory measures encompass essentials like drinking water, washrooms, proper ventilation, and canteen facilities, alongside amenities such as restrooms, gyms, and maternity benefits. Policies addressing issues like sexual harassment are also diligently implemented.

Non-statutory initiatives include eye check-up camps, flexible working hours, employee counseling services, festive celebrations like Diwali parties, and schemes like employee referral programs. Special attention is given to women's welfare through initiatives



like "Spandan," fostering empowerment through events such as Women's Day celebrations and cultural gatherings.

Additionally, MET-UTSAV offers free workshops and seminars covering recreational activities and personal financial planning, enriching staff members' personal and professional lives.

By meticulously planning and organizing these initiatives, MET Institute of Management provides a supportive platform for staff to participate, learn, and feel integrated into the MET BKC family, fostering a culture of holistic well-being and growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system at MET'S Institute of Management (IOM) at Bhujbal Knowledge City in Nashik employs a structured approach to assess both teaching and non-teaching staff. The evaluation of teaching staff involves formal and informal feedback

from MBA students, assessment criteria covering work profile, academic achievements, future career plans, contributions to institute development, and expectations from the institution. An annual appraisal process includes self-assessment by faculty members and final evaluation by the Director, resulting in grades based on performance. Similarly, the evaluation of non-teaching staff includes feedback from students, observation of core tasks, and assessment criteria such as achievements, contributions to institute development, adherence to quality standards, initiative, teamwork, and expectations from the institution. Grades are assigned, and final appraisal meetings are conducted to discuss outcomes and career development opportunities. The frequency of performance appraisal is once a year, aligning with the academic calendar and providing staff with regular feedback, areas for improvement, and recognition of achievements. This systematic approach ensures comprehensive evaluation and supports staff growth and development within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute has mechanisms for internal and external audit. Internal Audit: Internal audits are conducted quarterly by the internal audit department. Their team comes without any notice to our office and checks all financial records and reports, and they report deficiencies in documentation, misappropriation of amounts, and all types of transactions. Internal auditing helps to understand the exact financial situation of the institute.

External Audit: An external audit is conducted by a chartered accounting firm. This audit is conducted at the end of every financial year. In this audit, they check the budgeted and related expenses and their documentation. The appropriate action has been taken after the detailed report presented by the external auditor. Our annual financial records are audited by a Chartered Accountant, and we produce an estimated budget and expense statement. The director and accounts department make all

significant financial decisions after consulting with management. All the audited financial statements and the records thereof are well kept in the admin office of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MET IOM is a self-financed institution managed by a charitable trust; affiliated to SPPU and accredited by NAAC. It offers MBA programme with intake 180 The main source of funds for the institute is the tuition fees which are regulated by a state level Fees Regulatory Authority headed by retired High Court judge and assisted by academic administrative and financial experts. This committee fixes the fees for each of the programme of the institute based on the audited financial statements of previous years. Hence all the expenditures, the salary for teaching and non-teaching staff, academic expenses, administration expenses and other miscellaneous expenses, infrastructure augmentation and maintenance is met mainly through the fees collected by students. The institution also receives a scholarship from the Government of Maharashtra for the eligible students which is paid to students. The grants received by the institute are utilized for the purpose it is sanctioned by the concerned agency (Government or Non-

Government). Budget: In the beginning of every academic year, the budget is prepared by team of HODs and Director which incorporates inputs from faculties as well in the prescribed format as per the circular issued by the institute. The departmental budgets are discussed by the Director at HOD's meeting and then sent to the management for approval. While preparing the institutional budget, at first, a provision is made for salaries and allowances. Next, a provision is made for administrative and maintenance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC team have suggested to organize Ph. D Course Works for the Research Scholars. Moreover, IQAC has also proposed Research Head to guide and work on IPRs with students and staff.
- IQAC has suggested to improvise our flagship events like MET EDGE, MET-Al Connect, Induction program - Launchpad, Fresher's party, etc.
- IQAC have suggested faculties to identify the advance students and average students and boost them for online Certifications like NISM, NCFM, NPTEL, etc. 46 Students have undergone NPTEL certifications, 7 have completed the NISM certifications and 4 have completed MOOCs. Apart from this, under the IQAC initiative, and with reference to increased intake scenario, there was a need to focus on quality placement grooming sessions in terms of their domain knowledge. 4 specialization Trainers were appointed for grooming the students as and when the placement drive begins for the entire year which resulted in 142 students getting placed.
- For sensitizing students for social and environment conservation issues, IQAC have suggested to enter into an MOU with some NGO for Social Outreach programs and work for the underprivileged. For this, we have entered into an MOU with Nashik Round table.

File Description	Documents
Paste link for additional information	<a href="https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/6_5_1_Quality_Initiatives_by_IQAC_5_year_Summary_report_compressed_(1).pdf">https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/6_5_1_Quality_Initiatives_by_IQAC_5_year_Summary_report_compressed_(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution emphasizes the continuous improvement of its teaching-learning processes, structures, and methodologies through its Internal Quality Assurance Cell (IQAC). As per accreditation standards, the IQAC conducts regular reviews and monitors various aspects of the institution's operations.

Meetings chaired by the Director and involving faculty members are held periodically to assess academic progress and administrative functioning. Feedback from students on teaching methods is collected and analyzed for necessary improvements. Additionally, the institution utilizes the Assessment of Academic Achievement (AAA) framework to review its teaching-learning processes comprehensively.

The outcomes of these reviews are evident in improved academic activities, reflected in results, Program Outcomes (PO), Course Outcomes (CO) attainments, and placements. Enhanced teaching quality is observed through positive student feedback.

The IQAC's role encompasses evaluating curriculum delivery, teaching methodologies, assessment methods, and student engagement. It also assesses institutional structures, resource utilization, faculty development programs, and student support services. Periodic reviews, conducted bi-annually, involve data analysis and stakeholder feedback.

Based on review findings, action plans for incremental improvement are developed in collaboration with faculty, administrators, and students. The IQAC diligently maintains records of reviews conducted, improvement initiatives implemented, and progress made over time, ensuring accountability and transparency in the institution's pursuit of excellence in teaching and learning.

File Description	Documents
Paste link for additional information	<a href="https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/6_5_1_Quality_Initiatives_by_IQAC_5_year_Summary_report_compressed_(1).pdf">https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/6_5_1_Quality_Initiatives_by_IQAC_5_year_Summary_report_compressed_(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/IQAC/IQAC%20MOM%20Feb%202023.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/IQAC/IQAC%20MOM%20Feb%202023.pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken significant measures to promote gender equity and ensure a safe and inclusive environment for all members. The mechanisms in place address grievances promptly and sensitively. A Women's Grievance Cell and an Internal Complaint Committee (ICC) are established to handle issues and provide a platform for redressal, in adherence to government norms.

Additionally, a Prevention of Sexual Harassment (POSH) committee ensures compliance with regulations.

Equal opportunities and benefits are provided to all genders across various facets of the institution, including admissions, teaching, evaluation, promotions, rewards, and appreciation. Policies ensure equal representation in events, committees, and activities, fostering a culture of inclusivity. Counseling, mentoring, and placement opportunities are available to all students regardless of gender. Adequate security measures, including CCTV surveillance and competent security staff, ensure the safety of all members, with specific attention to female students' safety in the hostel.

Fair representation is prioritized with women included in decision-making bodies and committees. Facilities and welfare amenities cater to the needs of women on campus, including separate common rooms, hostels, security, maternity leave, and counseling services. The institution also conducts activities promoting gender sensitivity and women empowerment, fostering awareness and inclusivity among staff and students through various initiatives.

File Description	Documents
Annual gender sensitization action plan	<a href="https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/7_1_1_7.1.1_Gender_Audit_Report_DS.pdf">https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/7_1_1_7.1.1_Gender_Audit_Report_DS.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/7_1_1_Facilities_for_Women_at_Campus.pdf">https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/7_1_1_Facilities_for_Women_at_Campus.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>



7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

MET believes in 3Rs i.e. - Reduce, Reuse, Recycle. Solid Waste Management: Paper and other solid waste from the campus is segregated and disposed of. It is divided into two types i.e. dry and wet and is collected in the collection bins and disposed of. The assigned housekeeping staff of "Deesha" takes charge of collecting and disposing the solid waste. All staff members, students, and canteen staff members are encouraged to promote the plastic-free campus and the office waste papers are reused for printing the routine printouts in the office. The campus has adopted an ERP system whereby most of the administrative and accounting work is done on computers reducing paper wastage. Liquid Waste Management: STP -Liquid Waste Treatment Plant -an in-house STP system is installed, with a capacity of 200 kld. The campus is equipped with its Sewage Treatment Plant and the water or the liquid waste generated from various sources like laboratories, toilets, and canteen is treated and reused for non-potable purposes like gardening and flushing. E-waste Management: The hazardous E-waste materials like Cables, CDs, LAN cables, Printer cartridges, monitors, etc. are recycled with the help of a vendor from the scrap market of the town.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute prioritizes fostering an inclusive environment marked by tolerance and harmony among its diverse staff and students, spanning cultural, regional, linguistic, communal, and socioeconomic dimensions. It emphasizes cultivating attitudes and perspectives to nurture inclusivity, crucial for fostering a

harmonious and tolerant society. Sensitizing individuals to their responsibilities as responsible citizens and raising awareness about constitutional obligations, values, and rights are key commitments.

Various initiatives contribute to these goals. Through yearly diversity reports, the institute ensures a healthy atmosphere accommodating individuals from all backgrounds. Gender equity is actively promoted, with an equal opportunity cell ensuring a discrimination-free environment. Cultural exchange programs like the MET Utsav Annual gathering and traditional days encourage sharing traditions, fostering mutual understanding and interpersonal skills among students.

Regional and linguistic activities, including celebrations of events like Marathi Bhasha Diwas and hosting Marathi Sahitya Sammelan, promote unity in diversity and linguistic exchange. Communal and socio-economic activities such as health check-ups and Covid care centers during the pandemic demonstrate the institute's commitment to well-being. Students engage in relief efforts and distribution drives, contributing to tolerance and peace amid diversity. These initiatives collectively shape a conducive environment for holistic development and social cohesion within the institute community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At the MET IOM, a proactive approach is taken to sensitize students and employees to their constitutional obligations, values, rights, duties, and responsibilities as citizens. Various initiatives are implemented to address key societal issues and foster a culture of ethical behavior and civic engagement.

The institute conducts sessions led by internal faculty to raise awareness about professional ethics, with codes of discipline prominently displayed for easy reference. Gender equality is promoted through equal opportunities for both genders in

appearance, placement opportunities, and participation in various events.

Courses such as professional ethics, human values, corporate social responsibility (CSR), human rights are integrated into the curriculum to instil a deep understanding of constitutional obligations. Subjects like Human Rights, Indian Ethos, and values are included in the curriculum to inculcate human values such as respect, acceptance, and empathy among students. Environmental safety is emphasized through tree-planting initiatives, and students engage in activities related to (CSR) and Sustainable Development (SD).

Through partnerships with NGOs, students participate in extension activities like tree plantation and donation drives, demonstrating their commitment as responsible citizens. Initiatives like the "Fighting Waste, Feeding Hope" campaign showcase students' involvement in community service and their role in contributing positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/7_9_1_1.3.1/Professional_Ethics_&amp;_cross_cutting_Issues_With_Links_DS.pdf">https://metbhujbalknowledgecity.ac.in/metmba/Data/NAAC/2024/AQAR/7_9_1_1.3.1/Professional_Ethics_&amp;_cross_cutting_Issues_With_Links_DS.pdf</a>
Any other relevant information	<a href="https://eclm.unipune.ac.in/Search.aspx?cid=45">https://eclm.unipune.ac.in/Search.aspx?cid=45</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates commemorative days to honor the legacies of great leaders, freedom fighters, and martyrs who have shaped the course of history. These celebrations serve as reminders of their sacrifices and contributions to society, instilling a sense of reverence and inspiration among students and faculty.

At MET BKC, honoring the legacy of these great leaders, freedom fighters, and martyrs has become a cherished tradition. Through commemorating their birth and death anniversaries, the institute aims to instill in the youth the profound significance of religious and political beliefs. Faculty and students deliver speeches highlighting the remarkable contributions of these Indian luminaries and their commitment to social welfare.

These celebrations serve as poignant reminders of the values cherished by the nation, including truth, righteousness, love, non-violence, and peace. Moreover, they promote national integration, communal harmony, and social cohesion, while emphasizing the importance of fundamental duties.

MET BKC observes the commemorative days of distinguished figures such as Savitribai Phule, Mahatma Jyotiba Phule, Gandhi, Lal Bahadur Shastri, Chattrapati Shivaji Maharaj, Shahu Maharaj, Ambedkar, and Shaheed Bhagat Singh annually on its campus. Through these events, the institute pays homage to the heroic deeds of these icons and ensures that their legacies continue to inspire future generations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

At MET's Institute of Management, we stand out for our dedication to nurturing students in a holistic manner, recognizing that thriving in today's professional landscape requires more than just academic excellence. Our unique approach focuses on developing Intelligent Quotients (IQ), Emotional Quotients (EQ), Social Quotients (SQ), Creative Quotients (CQ), and Adversity Quotients (AQ). Through tailored practices, we prepare students for the diverse challenges and opportunities they'll encounter in their personal and professional lives.

Our commitment is evident in several key initiatives. Psychometric Testing & Counselling is integral, allowing us to understand and enhance students' IQ, EQ, and CQ through personalized guidance. The MET MBA MANTRA, a rigorous 15-day program, sharpens essential skills vital for professional success, encompassing IQ, EQ, CQ, and AQ, along with fostering social intelligence (SQ). Additionally, our emphasis on Community-Driven Learning reinforces social responsibility, enriching SQ and EQ while empowering students to address real-world challenges.

These practices underscore our unwavering dedication to nurturing well-rounded individuals capable of excelling across all dimensions of intelligence. By prioritizing the enhancement of IQ, EQ, SQ, CQ, and AQ, we equip our students with the comprehensive skill set needed to thrive in today's dynamic world.

File Description	Documents
Best practices in the Institutional website	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/7.2.1%20Best%20Practices%202022-23.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/7.2.1%20Best%20Practices%202022-23.pdf</a>
Any other relevant information	<a href="https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/7.2.1%20Best%20Practices%202022-23.pdf">https://metbhujbalknowledgecity.ac.in/MET%20DATA/IOM/NAAC/7.2.1%20Best%20Practices%202022-23.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We are preparing students only for university examination and placement but it is also important to make them ready for the universe.

A clear focus on holistic development of students through academic excellence, innovative teaching practices, industry relevance and personal developments has contributed the institute to stand out in a crowded marketplace and establish a strong reputation.

Academic excellence alone can no longer assure success in life and career of an individual. With this belief, MET plans for the Holistic development of students by initiating distinctive practices as part of its curriculum.

MET's IOM, believe in fostering holistic development among MBA students, transcending the traditional boundaries of academic education. While We prioritize preparing MBA students for university examinations and securing promising placements, MET also recognize the paramount importance of equipping them with the skills and mindset necessary to navigate the vast expanse of the universe beyond academia. This "University to Universe.." comprehensive approach to education goes beyond textbooks and classrooms, aiming to cultivate well-rounded individuals as global citizens. With a blend of academic rigor, experiential learning, and a nurturing environment, We stands committed to shaping the leaders of tomorrow, primed to thrive in the ever-evolving landscape of the universe.



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

In the forthcoming academic year, our institution is poised to execute a comprehensive plan geared towards elevating educational quality and achieving notable accreditations and scholarly publications.

Our strategic agenda encompasses several key areas:

#### Quality Enhancement and NAAC Accreditation:

- Continuous improvement measures will be implemented across all departments, supported by internal assessments and audits to maintain stringent quality standards.

#### Preparing and Applying for NBA:

- Existing programs will undergo review and alignment with NBA accreditation criteria, ensuring compliance with industry standards.

#### Preparing for NEP Implementation:

- A thorough analysis of the National Education Policy (NEP) will inform the alignment of institutional policies and practices, promoting innovative pedagogical approaches and assessment methods outlined in the NEP.

#### Publication of UGC/Scopus/ABDC Journal Papers/Books/IPRs:

- Faculty will be supported in writing and publishing fostering a culture of scholarly dissemination and recognition.

#### Starting New PG and UG Programs:

- Development of new programs aligned with industry trends and academic standards, with necessary approvals sought from regulatory bodies for their launch.

**Applying for Academic Autonomy:**

- Assess institutional readiness for academic autonomy.
- Seek approval from regulatory authorities for academic autonomy status

**Fetching Consultancy Projects/Research Grants:**

Collaborative efforts to identify consultancy opportunities and development of proposals for research grants from funding agencies.