

Index – Criterion 6		
Sr. No	List of Documents – 6.1	Supporting Data
	File Description	
1	Academic Bank of Credits	Year 2018-2023
2	SPPU – Revised syllabus (B.Des)	Year 2023-2024
3	Academic Committees	Year 2018-2023
	List of Documents – 6.2	
	File Description – 6.2.1	Year 2022-2027
	Institutional Perspective Plan – Development and deployment	Year 2022-2027
4	Environment and Diversity cell	
5	Research and Design cell	
6	Indian Knowledge Systems Cell	
7	Administrative Setup	
8	Appointments	
	E-Governance – 6.2.2	
9	Inhouse development of ERP system	
10	Administration including complaint management	
11	Finance and accounts	
12	Student and admission and support a. B.Arch b. B.Des	
13	Examination a. B.Arch b. B.Des	
	List of Documents – 6.3	
14	File Description – 6.3.1	
15	Appraisal System	
16	Welfare measures	
17	Career development/ Progression	
	Percentage of teachers - financial support – conferences, workshops, membership of professional bodies - 6.3.2	
18	Inhouse internal note	


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	Percentage of teaching/ non-teaching staff – participation – FDP, MDP, professional development, administrative training – 6.3.3	
19	Funds provided	
20	Emails, Certificates, Vouchers	
	List of Documents – 6.4	
21	Mobilization – utilization of resources/ funds from Government/ NGO. Financial audits (internal & external) – 6.4.1	
22	File Description – 6.4.1	
23	Digital Libraries	
24	Software's	
	List of Documents – 6.5	
25	IQAC strategies, processes and reviews – 6.5.1	Year 2021 - 2023
26	File Description – 6.5.1	
	IQAC quality assurance initiatives – 6.5.2	Year 2021 - 2023
27	Committees	
28	MOM	



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Criterion 6- Governance, Leadership and Management

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ non- government organizations) and it conducts financial audits regularly (Internal and external)


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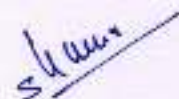
6.4.1

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The Institute has strategies for mobilization and utilization of resources and funds by deployment and use of the following:

RESOURCES

LIBRARY: Subscription to k-hub.in an e-library has been successfully activated on a login-based module. The k-hub.in e-library is an extensive compilation of e-resources accessible through a single platform, classified into different subject areas.

k-hub.in e-library is dedicated to strengthening the research pursuits of students, faculties, researchers, and scholars throughout the country by offering them a variety of resources such as e-Journals, eBooks, e-articles, Videos, Conference Proceedings, Case Reports, e Newspapers etc.

NDL: MET SOA & ID has tie up with NDL a National level Digital Resource platform. Our institute can utilize the National Digital Library for enhanced learning, research, and resource accessibility, fostering academic excellence and innovation.

COMPUTER LAB: Set up with latest PC's, Software, Printers and Plotters.

CONSTRUCTION YARD: Dedicated space to practice Construction Techniques hands on.

WORKSHOP: Space with metal, wood working machines, Laser Cutting Machine, 3D printer.

SPORTS ROOM: Indoor Sports equipment, with Gym planned.

FUNDING

The institution functions as a self-funded entity, relying on fees to drive development and improve academic quality. The principal annually compiles a budget, addressing new needs, which undergoes approval within the Local Management Committee or College Development Committee. Each activity is assigned a specific budget, and any surpassing is justified through a revised budget. Academic activities, faculty development, infrastructure, and student-centric needs are prioritized. Resources are efficiently utilized, with computer labs supporting regular courses and certificate programs, classrooms hosting lectures, and studios available for various purposes, including competitions and NASA-related work. Library access is extended to students from other colleges.

The budgeting process is meticulous, covering salaries, student-related expenses, infrastructure, and research. The comprehensive system addresses regular expenditures and facilities like the library, canteen, sports, gymnasium, and IT resources. The annual budget aligns with revised academic requirements, assessed by the principal and forwarded to the management for review. Management allocates funds accordingly. Purchases follow a structured approach, gathering multiple quotations, preparing a comparative statement, and obtaining the



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principal's approval before placing orders. Payments are systematically released, encompassing salaries, entity payments, and daily expenses. Emergency provisions are in place.

Regular budget reviews ensure optimal resource utilization, reflecting the institution's commitment to financial transparency and efficiency. This disciplined approach empowers the institution to meet its diverse needs, contributing to sustained academic growth and infrastructure development.

The institution conducts an internal audit each fiscal year, with the most recent internal audit conducted for the year 2021-2022 by an internal auditor, and no significant issues were identified.

During audits, it is verified that actual expenses do not surpass the budgeted amounts, and proper procedures and management approval are consistently followed.

External audits are conducted annually, with the external audit for the year 2021-2022 having been completed, and no issues were raised.

The information from the internal audit assists in understanding the institutional funding available to cover yearly budgeted expenses and any potential deficits in running the system.

The primary source of income is student fees.



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Optimal utilization of resources

The institute provides students with a wealth of resources, including a well-equipped library, a digital library, and access to essential computer software. These valuable assets empower students to enhance their academic pursuits by offering a diverse range of learning materials and technological tools

- Books
- Serials
- Theses
- Online catalog of some major libraries
- Website of national libraries of world.
- Digital Software


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Digital Library

<https://sites.google.com/view/met-soaid-library/resources/e-resources/useful-e-resources-pecially-for-architecture?authuser=0>



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Europeana Collections

Europeana is a single access point to millions of books, paintings, films, museum objects and archival records that have been digitized throughout Europe. It is an authoritative source of information coming from European cultural and scientific institutions. Europeana work for thousands of European archives, libraries and museums to share cultural heritage for enjoyment, education and research. Europeana Collections provides access to over 50 million digitised items – books, music, artworks and more – with sophisticated search and filter tools to help you find what you're looking for. The dedicated thematic collections on art, fashion, music, photography and World War I contain galleries, blogs and exhibitions to inform and inspire.



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ARCHNET

Archnet is an open access, intellectual resource focused on architecture, urbanism, environmental and landscape design, visual culture, and conservation issues related to the Muslim world. Archnet's mission is to provide ready access to unique visual and textual material to facilitate teaching, scholarship, and professional work of high quality.

Archnet focuses on the built environment and iconic buildings of the Islamic World, and provides a wide range of documentation: images, drawings, publications, seminar proceedings, articles, monographs and architect's archives. This research tool is a must-see for people interested in Islamic Art and Architecture.



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ARCH20

Download Best Architecture Books for which are legally free.



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Arts & Architecture

Well-known for its Case Study House program, Arts & Architecture magazine highlighted the development of single-family dwellings during the Post-war period, with specific focus on the work of Southern California architects like Richard Neutra, Rudolf Schindler, Charles Eames, Frank Lloyd Wright, and John Lautner among others. Published from 1929 until 1967, the website now dedicated to cataloging Arts & Architecture offers digitized versions of selected articles from 1945 onwards, as well as full issues from the magazine's last 11 years.



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The Archigram Archival Project

The hugely influential Archigram group was active from 1961 to 1974, and their work has now been digitized. Students from the University of Westminster created this platform in collaboration with the remaining members of Archigram or their heirs. The database include digital versions of drawings, collages, paintings, photographs, magazines, articles, slides and multi-media material, and original texts by Archigram where available. Given that most of Archigram's work remained unbuilt, its digitization provides a poetic structure to the collective output of the architects involved.



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ISSUU

With over 21 million publications, ISSUU is an engaging publishing platform for magazines, catalogs, and newspapers, and has become a go-to platform for small publishers and individuals who want to make their work available online. The digital media company offers both leading and emerging titles, on subjects of culture, arts, lifestyle, and (most importantly) architecture.



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Architectural Association Photo Library

The Architectural Association's online photo library contains 8,000 images that represent the highlights of the school's broader collection. Slides, negatives and prints of historical and contemporary architecture are available in low resolution for educational purposes, but can also be purchased for commercial use. The AA also offers photographs of its students' work since the 1880s, as well as a video archive for its lectures, conferences, and symposia.



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RIBApix images

RIBApix features over 85,000 digital images issued from the British Architectural Library. From iconic buildings, to street scenes and vernacular architecture, the platform gives photographic evidence from different historical periods. The collection is frequently updated with recently built projects, and covers interior design, landscape, topography, planning, construction and the decorative arts. All images can be downloaded in low resolution for free, and can be purchased to illustrate a publication.



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ArchInform : International Architecture Database

This database for international architecture, originally emerging from records of interesting building projects from architecture students, has meanwhile become the largest online-database about worldwide architects and buildings from past to present.

ArchINFORM includes information over more than 80000 built and unrealized projects from various architects and planners.

It's possible to look for a special project via an architect, town or keyword with the indices or by using a query form. For most entries you get the name, address, keywords and information about further literature. Some entries include images, comments, links to other Websites or internal links.



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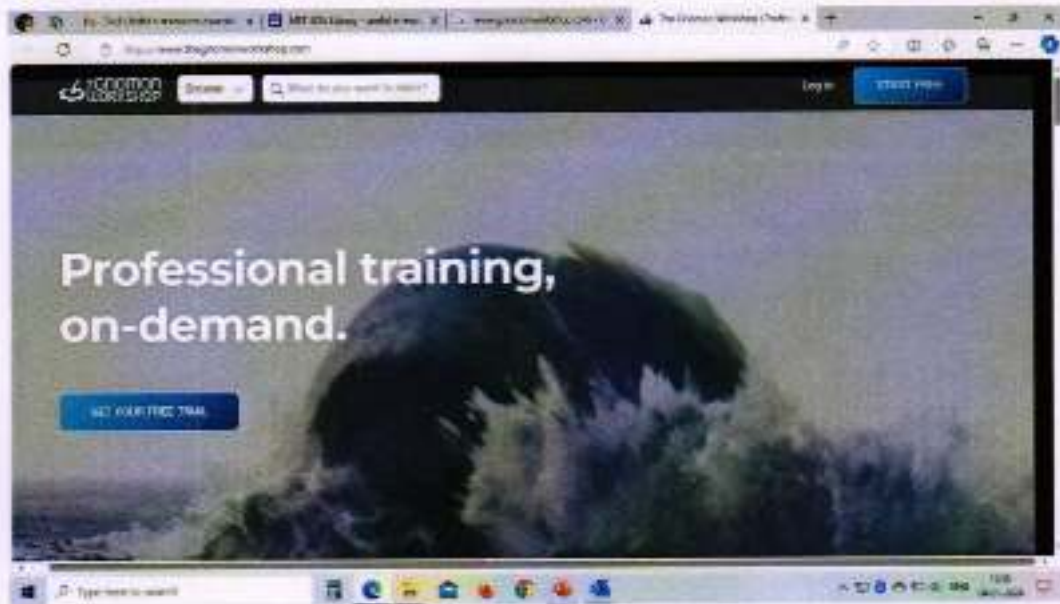
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www.gnomonworkshop.com

With over 300 titles, The Gnomon Workshop library covers a myriad of subjects and techniques. Choose from lessons in design, drawing, painting, modeling, texturing, rigging, effects, and animation to create your desired path and learn at a pace that suits you. The Gnomon Workshop aims to supplement and guide artists' journeys.



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<http://lib.unipune.ac.in:8002/>

- National Digital Library (NDL): is a pilot project to develop a framework of a virtual repository of learning resources with a single-window search facility. It includes Educational materials ranging from primary to post-graduate level



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- CEC digital media library: It is central repository of all educational video programmes produced by EMRC centres.



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- NPTEL: provides E-learning through online web and video courses in Engineering, Science and Humanities streams.



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- Swayam: This is a programme initiated by Government of India. The objective of this effort is to take the best teaching learning resources to all. This platform provides all the courses, taught in classrooms from 9th class till post-graduation and it is accessed by anyone, anywhere at any time.



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- DOAJ: Free, full text, quality-controlled scientific and scholarly journals, covering all subjects and many languages.



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- OALIB is Open Access Library. More than 263,388 free accessible academic papers are available presently.
 - Search engines
 - Google Scholar :Provides a search of scholarly literature
 - OAPEN Library contains freely accessible academic books, mainly in the area of Humanities and Social Sciences.
 - Internet Archive: is a non-profit digital library offering free universal access to books, movies & music, as well as archived web pages. In this digital library two million free texts now available
 - Digital Library India: Access 124508 books online
 - Project Gutenberg offers over 42,000 free ebooks: choose among free epub books, free kindle books, download them or read them online.
- TOC: provides access to tables of contents of over 11,155 scholarly journals
- e-PG Pathashala: National Mission on Education through ICT and UGC initiative: A curriculum-based, interactive content in different subjects across all disciplines is being developed under this initiative.

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For Books:-

- <https://www.pdfdrive.com/>
- <https://archive.org/>
- <https://z-lib.org/>
- <https://issuu.com/>

General Resources

ICSSR :- <https://nassdoceresources.remotexs.in/>

openICPSR :- <https://www.openicpsr.org/openicpsr/>

JSTOR:- <https://www.jstor.org/>

WorldCat <https://www.worldcat.org/>

Shodhganga@INFLIBNET :- <https://shodhganga.inflibnet.ac.in/>


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OPTIMAL USE OF RESOURCES: AN ENRICHING THE FUTURE OF STUDENTS

At MET SOA & ID, we are dedicated to enhancing the academic experience by embracing cutting-edge E-Learning initiatives. Our commitment is reflected in providing students access to both physical and digital libraries, offering a vast repository of resources for research and study. Moreover, we understand the financial constraints students may face, and to mitigate this, we provide access to high-cost software applications, fostering an environment where financial barriers do not impede academic exploration.

By enriching the academic landscape with E-Learning tools, we empower our students to delve into a wealth of knowledge, both in theory and practical application. This approach not only ensures a comprehensive learning experience but also equips our students with the technological skills essential for success in their respective fields. At MET's School of Architecture and Interior Design, we believe in democratizing education, making quality resources accessible to all, and fostering a culture of innovation and academic excellence.


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