

**5.1.4. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organization wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

#### **5.1.4. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

1) Academic Year 2018-2019

A) Anti-Ragging Committee

- Committee Formations / Appointment
- Mom's (Annually 2 Meetings)
- Reports (Squad & Committee Report)

B) Internal Complaints Committee

- Committee Formations / Appointment
- Mom's (Annually 3 Meetings)
- Reports (Committee Report)

C) Students Grievance Redressal Committee

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

D) Anti sexual Harassment Committee

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

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MET's School of Architecture  
and Interior Design

Principal

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At. Govardhan, Tal. & Dist.  
Nashik-422 222.

Date- 06/08/2018

## CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2018-2019 overseeing the implementation of the provisions made according to decisions taken under mentioned Act.

As per the direction of supreme court of India/UGC regulations on curbing the menace of ragging in the higher educational institutions, 2009(No.F 1-16/2007(CPP-II)April,2009; and Directives of Maharashtra prohibition of Anti-ragging Act,1999, ( MAHARASHTRA ACT NO XXXIII OF 1990)

### Members of the Anti-Ragging Committee

SN	COMMITTEE MEMBERS	DESIGNATION	CONTACT NO.
1	Ar. Bhalchandra Laxman Chaware	Chairman	7391830033
2	Hon. Dilip Jagannath Khaire	Civil Society Representative	9822788233
3	By Designaion : Police Inspector	Police Administrative Representative	0253 230 9711
4	Mr. Nitin Raka	Local Media Representative	9822118338
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197
6	Ar. Samruddha Mogal	Faculty Representative	9422755548
7	Mr. Manohar Karda	Parents Representative	9822059456
8	Mr. Atharva Manish Tambat	Students Representative	7745045599
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638

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Nashik-422 222.

**Anti-Ragging Squad**

SN	STAFF NAME	BRANCH	CONTACT NO.
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191

*Principals*  
*Ksha*

*Bhaware*

Ar. Bhalchandra Chaware

Principal

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Nashik-422 222.

Date: 06/08/2018

## Circular Notice

### Subject: Call for Meeting - Anti Ragging Committee and Squad

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti Ragging Committee and Squad of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Ragging Committee and Squad play a crucial role in maintaining the decorum and well-being of our students.

#### Details of the meeting are as follows:

Date: 07/08/2018

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, L2.

#### Agenda for the Meeting:

1. Review of Anti Ragging Guidelines: Discussion on the existing anti-ragging policies and guidelines to ensure their effectiveness.
2. Reporting Mechanism: Establishment of a seamless reporting mechanism for students to report any incidents of ragging promptly and confidentially.
3. Coordination with Authorities: Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

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Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

Warm regards,  
Ar. Bhalchandra Chaware,  
Principal.

### Members of the Anti-Ragging Committee

SN	COMMITTEE MEMBERS	DESIGNATION	CONTACT NO.	SIGNATURE
1	Ar. Bhalchandra Laxman Chaware	Chairman	7391830033	
2	Hon. Dillip Jagnath Khaire	Civil Society Representative	9822788233	
3	By Designaion : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nādgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Manohar Karda	Parents Representative	9822059456	
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

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Nashik-422 222.

**Anti-Ragging Squad**

SN	STAFF NAME	BRANCH	CONTACT NO.	SIGNATURE
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	<i>Shailesh D</i>
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	<i>Krushi</i>
3	Mr. Amol Deshmukh	Architecture	9021948848	<i>Amol</i>

*Bhalchandra Chaware*  
Ar. Bhalchandra Chaware  
Principal

Date: 07/08/2018

## Minutes of the Meeting

### Subject: Anti Ragging Committee Meeting

A meeting of the Anti Ragging Committee of MET's School of Architecture and Interior Design was held on **7 August 2018** at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Bhalchandra Chaware, Principal.

#### Attendees:

1. Ar. Bhalchandra Laxman Chaware
2. Hon. Dilip Jagannath Khaire
3. Mr. Nitin Raka
4. Ms. Rekha Nadgowda
5. Ar. Samruddha Mogal
6. Mr. Manohar Karda
7. Mr. Atharva Manish Tambat
8. Ms. Vaishnavi Namdev Nagare
9. Mr. Yogesh Rambhau Pawar

#### Agenda Items:

##### 1. Review of Anti Ragging Guidelines:

- The committee reviewed the existing anti-ragging policies and guidelines. It was confirmed that all guidelines are in place and accessible to both faculty and students.

##### 2. Reporting Mechanism:

- A confidential reporting mechanism was discussed and finalized. It was emphasized that students should feel comfortable and secure while reporting any incidents of ragging.

##### 3. Coordination with Authorities:

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- The committee agreed to maintain regular contact with local authorities and law enforcement agencies to ensure a prompt response in case of any severe incidents. Ar. Bhalchandra Laxman Chaware will be the point of contact for coordination with external authorities.

**Conclusion:**

No cases of ragging were reported during this meeting or in the recent past. The committee members expressed their satisfaction with the current situation but emphasized the importance of remaining vigilant. It was agreed that regular meetings would be held to monitor the situation closely.

The meeting concluded at 11.30 AM

Minutes recorded by:

Ar. Samruddha Mogal

Faculty Representative

MET's School of Architecture and Interior Design

**Members of the Anti-Ragging Committee**

SN	COMMITTEE MEMBERS	DESIGNATION	CONTACT NO.	SIGNATURE
1	Ar. Bhalchandra Laxman Chaware	Chairman	7391830033	
2	Hon. Dilip Jagannath Khaire	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	

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7	Mr. Manohar Karda	Parents Representative	9822059456	<i>M. Karda</i>
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	<i>A. Manish</i>
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	<i>V. Nagare</i>
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	<i>Y. Pawar</i>

**Anti-Ragging Squad**

SN	STAFF NAME	BRANCH	CONTACT NO.	SIGNATURE
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	<i>S. Ramesh</i>
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	<i>K. Rathi</i>
3	Mr. Amol Deshmukh	Architecture	9021948848	<i>A. Deshmukh</i>

*Bh. Chaware*  
Ar. Bhālchandra Chaware

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Date: 21/12/2018

## Circular Notice

### Subject: Call for Meeting - Anti Ragging Committee and Squad

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti Ragging Committee and Squad of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Ragging Committee and Squad play a crucial role in maintaining the decorum and well-being of our students.

#### Details of the meeting are as follows:

Date: 24/12/2018

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, L2.

#### Agenda for the Meeting:

1. Review of Anti Ragging Guidelines: Discussion on the existing anti-ragging policies and guidelines to ensure their effectiveness.
2. Reporting Mechanism: Establishment of a seamless reporting mechanism for students to report any incidents of ragging promptly and confidentially.
3. Coordination with Authorities: Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

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Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

Warm regards,  
Ar. Bhalchandra Chaware,  
Principal.

### Members of the Anti-Ragging Committee



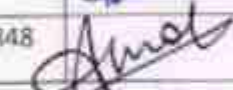
SN	COMMITTEE MEMBERS	DESIGNATION	CONTACT NO.	SIGNATURE
1	Ar. Bhalchandra Laxman Chaware	Chairman	7391830033	
2	Hon. Dilip Jagannath Khaire	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Manohar Karda	Parents Representative	9822059456	
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	
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**Anti -Ragging Squad**

SN	STAFF NAME	BRANCH	CONTACT NO.	SIGNATURE
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	
3	Mr. Amol Deshmukh	Architecture	9021948848	

  
Ar. Bhalchandra Chaware  
Principal

Date: 24/12/2018

## Minutes of the Meeting

### Subject: Anti Ragging Committee Meeting

A meeting of the Anti Ragging Committee of MET's School of Architecture and Interior Design was held on **24 December 2018** at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Bhalchandra Chaware, Principal.

#### Attendees:

1. Ar. Bhalchandra Laxman Chaware
2. Hon. Dilip Jagnnath Khaire
3. Mr. Nitin Raka
4. Ms. Rekha Nadgowda
5. Ar. Samruddha Mogal
6. Mr. Manohar Karda
7. Mr. Atharva Manish Tambat
8. Ms. Vaishnavi Namdev Nagare
9. Mr. Yogesh Rambhau Pawar

#### Agenda Items:

1. Review of Anti-Ragging Guidelines:
  - The committee reviewed the existing anti-ragging policies and guidelines. It was confirmed that all guidelines are in place and accessible to both faculty and students.
2. Reporting Mechanism:
  - A confidential reporting mechanism was discussed and finalized. It was emphasized that students should feel comfortable and secure while reporting any incidents of ragging.
3. Coordination with Authorities:

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- The committee agreed to maintain regular contact with local authorities and law enforcement agencies to ensure a prompt response in case of any severe incidents. Ar. Bhalchandra Laxman Chaware will be the point of contact for coordination with external authorities.

**Conclusion:**

No cases of ragging were reported during this meeting or in the recent past. The committee members expressed their satisfaction with the current situation but emphasized the importance of remaining vigilant. It was agreed that regular meetings would be held to monitor the situation closely.

The meeting concluded at 11.30 AM

Minutes recorded by:

Ar. Samruddha Mogal

Faculty Representative

MET's School of Architecture and Interior Design

**Members of the Anti-Ragging Committee**



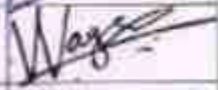

SN	COMMITTEE MEMBERS	DESIGNATION	CONTACT NO.	SIGNATURE
1	Ar. Bhalchandra Laxman Chaware	Chairman	7391830033	
2	Hon. Dilip Jagnath Khaire	Civil Society Representative	9822788233	
3	By Designaion : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	

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7	Mr. Mandhar Karda	Parents Representative	9822059456	
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

**Anti -Ragging Squad**

SN	STAFF NAME	BRANCH	CONTACT NO.	SIGNATURE
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	
3	Mr. Amol Deshmukh	Architecture	9021948848	

  
Ar. Bhalchandra Chaware

Principal

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Date- 11/04/2019

**ANTI RAGGING COMMITTEE REPORT 2018-2019**  
**&**  
**ANTI RAGGING SQUAD REPORT 2018-2019**

MET's School of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's. The Squad periodically made discussions with 1st year students to know if everything is going well.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students.

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The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2018-2019, thus no such complaints were registered.



Ar. Krushna Rathi  
Principal,  
Head Of Anti Ragging Committee and Squad



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**Grivance Details**

Reference Number

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- Professional Indenture
- Download Approval Form
- Grivance

**Grivance Details**

Add Grivance

Name of Person against Whom?

Nature of Grivance

Date  Name of Officer

**Cancel**

**Note:** Depending on the Nature of Grivance, redressal of it will be take place in maximum 7 days from the date of forwarding the Grievance. Grievance Committee will meet once in a week to sort out the Grievance and then redressal. They may take more time depending on the Grievance.

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## Notice

**Subject: Meeting Notice - Committee Formation for Grievance**

Dear [Committee Members/Team]

We hope this message finds you well. We are taking a crucial step towards addressing issues related to raging and grievances within our organization, and your participation is vital in shaping the future direction of this initiative.

SVWe would like to formally announce the formation of the "Raging and Grievance Committee." This committee will play a pivotal role in developing strategies, policies, and processes to handle and mitigate issues related to raging and grievances effectively.

To kick-start this process, we will be holding our first committee formation meeting, during which we will discuss the following:

Meeting Details:

Date: [4-7-19]

Time: [8am -10am]

Location/Platform: [Kunda area ]

Please ensure everyone's availability for the meeting. Your input and commitment are essential to the success of this committee. Together, we can create a safer, more inclusive, and harmonious workplace for all employees.

We look forward to working with you to make a positive impact on our organization.

Sr. No.	Admin Staff	Signature with Date
1	Shilpa Chalke (SC)	
2	Yogesh Pawar (YP)	
3	VikramChumbhale (VC)	
4	Hemant Malode (HM)	
5	RiteshGangurde (RG)	
6	SuyogGorhe (SG)	
7	Abhijeet Joshi (AJ)	
Sr. No.	Library Staff	Signature with Date
1	MeghanaChandratre (MC)	
2	Kailash Mahale (KM)	
Sr. No.	B. Design Faculty	Signature with Date
1	NishthaKarkhanis (NK)	
2	SuhasDhatrange (SD)	
3	Rohan Patwa (RP)	
4	Manish Patil (MP)	
5	DevyaniUpasani (DU)	
6	PrachiBanthiya (PB)	
7	Nikita Sindekar (NS)	
8	Ashish Shevkar (AS)	
9	PavanKavitkar (P.KA)	
10	Abhijit More (AM)	
11	Akshay Joshi (AJ)	
12	Jotikaa Lakhani (JL)	
13	Palak Chadha (PC)	
Sr. No.	B. Architecture Faculty	Signature with Date
1	Pallavi Pathak (PP)	
2	Pooja Khairnar (PK)	
3	PritamAhirrao (PA)	
4	Ritu Sharma (RS)	
5	Rashmi Gavande (RG)	
6	VaibhavAbhang (VA)	
7	ShubhamPatil (SP)	
8	JagdishKolhe (JK)	
9	Swapnil Joshi (SJ)	
10	Shamli Shroff (SS)	
11	Yakin Kinger (YK)	
12	Sarjay Mahajan (S.MN)	



# Notice

## Grievance Committee Meeting Agenda

Date: [ **05/07/2019** ]

Time: [ 8am to 10am ]

### Meeting Objectives:

- Discuss and define the committee's mission and objectives.
- Clarify committee roles and responsibilities.
- Establish a meeting schedule and communication plan.
- Develop an initial action plan for addressing raging and grievances.

### Agenda:

- Welcome and Introductions (5 minutes)
- Review of Committee Purpose and Objectives (10 minutes)
- Clarification of Committee Roles and Responsibilities (15 minutes)
- Establishment of Meeting Schedule and Communication Plan (10 minute)
- Discussion on Initial Action Plan (20 minutes)
- Selection of Subcommittee Leads (if applicable) (10 minutes)
- Open Floor for Additional Ideas and Concerns (15 minutes).
- Next Steps and Assignments (10 minutes)
- Setting the Date for the Next Meeting (5 minutes)
- Closing Remarks (5 minutes)

SN	Committee Member (Designation)	Committee Position	Contact No	Email-ID
1	Ar. KrushnaRathi (Principal)	Chairman	9371469191	krushnar_soa@bkc.met.edu
2	Ar. SamruddhaMogal (Faculty)	Member	9422755548	amruddham_soa@bkc.met.edu
3	Ar. Pooja Khairnar (Faculty)	Member	9545232573	poojak_soa@bkc.met.edu
4	Mr. Suhas L. Khairnar (Registrar)	Member Secretary	9370245244	registrar_ioe@bkc.met.edu



## Notice

### Grievance Committee Meeting Agenda

Date: [ 6-7-19 ]

Time: [ 8am to 10am ]

#### Meeting Objectives:

Discuss and define the committee's mission and objectives.  
Clarify committee roles and responsibilities.  
Establish a meeting schedule and communication plan.  
Develop an initial action plan for addressing raging and grievances.

#### Agenda:

- Welcome and Introductions (5 minutes)

Briefly introduce all committee members, including their names and roles within the organization.

- Review of Committee Purpose and Objectives (10 minutes)

Discuss the primary mission and goals of the Raging and Grievance Committee.

- Clarification of Committee Roles and Responsibilities (15 minutes)

Define the roles and responsibilities of each committee member.

Determine who will serve as the committee chair or coordinator.

- Establishment of Meeting Schedule and Communication Plan (10 minutes)

Decide on the frequency and timing of future committee meetings.

Discuss how the committee will communicate, share updates, and collaborate between meetings.

- Discussion on Initial Action Plan (20 minutes)

Brainstorm and outline the immediate tasks and actions the committee needs to take.

Identify key milestones and deadlines for the action plan.

- Selection of Subcommittee Leads (if applicable) (10 minutes)

If subcommittees are needed to address specific aspects of raging and grievances, select subcommittee leads.

- Open Floor for Additional Ideas and Concerns (15 minutes)

Allow committee members to share any additional ideas, concerns, or suggestions related to the committee's objectives.

- Next Steps and Assignments (10 minutes)

Summarize the key takeaways from the meeting.

Assign tasks and responsibilities to committee members for the action plan's initial stages.

- Setting the Date for the Next Meeting (5 minutes)

Determine the date and time for the next committee meeting.

- Closing Remarks (5 minutes)

Express gratitude to committee members for their participation and commitment.

Remind members to follow up on their assigned tasks and stay engaged between meetings.



## Notice

Subject: Meeting Notice - Formation of Grievance Ragging Committee

Dear Students,

I hope this message finds you well. We recognize the importance of ensuring a safe and respectful environment on our campus, and to that end, we are taking steps to establish a Grievance and Anti-Ragging Committee. Your active participation in this committee is crucial in maintaining a harmonious and secure campus for all.

We invite all interested students to join us for an initial meeting to discuss the formation and objectives of the Grievance and Anti-Ragging Committee. This committee will play a pivotal role in addressing student concerns, maintaining discipline, and promoting a culture of respect and inclusivity within our institution.

Here are the details for the meeting:

Date: [ 7-7-19 ]

Time: [ 8am to 10am ]

Location: [ Kunda Area ]

Agenda:

- Introduction and Explanation of the Committee's Role
- Election of Committee Officers (Chairperson, Secretary, etc.)
- Establishment of Committee Goals and Objectives
- Discussion of Anti-Ragging Measures
- Planning for Awareness Campaigns and Reporting Mechanisms
- Any Other Business

Your active involvement in this committee will help us create a safer and more supportive campus environment. Your input and ideas are invaluable in shaping the direction of this committee, and we encourage students from all backgrounds to participate.

Let's work together to ensure that our campus remains a place where every student feels respected and protected.

Thank you for your commitment to our university community.





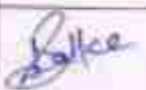
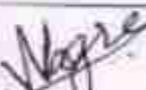
Date-6<sup>th</sup> Aug 2018

**CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following member of Anti Sexual Harassment Committee for the year 2018-2019.

**Members of the Anti Sexual Harassment Committee**

**Working Women Cell /Women's Anti-Harassment Committee**

SN	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	9371469191	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member)	9604307353	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khirnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghana Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Miss. Vashnavi Nagzre (Student's Representative)	9552421117	All matter relating to MET's SOA ladies staff and girl students	
7	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

IQAC Coordinator  
MET's School of Architecture  
and Interior Design

IQAC Coordinator

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At: Govardhan, Tal. & Dist.  
Nashik-422 222.

Principal

Date: 7<sup>th</sup> Aug 2018

## **Circular Notice**

### **Subject: Anti Sexual Harassment Committee,**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Sexual Harassment Committee play a crucial role in maintaining the decorum and well-being and Safety of our students.

#### **Details of the meeting are as follows:**

Date: 8<sup>th</sup> August 2018

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

#### **Agenda for the Meeting:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees and students to promote awareness and prevention of sexual harassment should be a key focus.

Approved by: Chairman Ar. Krushna Rathi (Presiding Officer)  
MET's School of Architecture and Interior Design

IQAC Coordinator  
**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Gowardhan, Tal. Nashik Dist.  
Nashik-422 222.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.




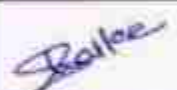
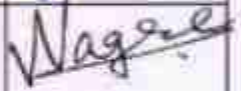

Thank you for your attention.

Warm regards,  
Ar. Bhalchandra Chaware,  
Principal.

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Gowardhan, Tal. & Dist.  
Nashik-422 222.

Working Women Cell /Women's Anti-Harassment Committee

SN	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	9371469191	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member )	9604307353	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khirnar (Faculty Member )	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghana Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Miss. Vashnavi Nagare (Student's Representative)	9552421117	All matter relating to MET's SOA ladies staff and girl students	
5	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

Date: 8<sup>th</sup> Aug 2018

## **Minutes of the Meeting**

### **Subject: Anti Sexual Harassment Committee**

A meeting of the Anti Sexual Harassment Committee of MET's School of Architecture and Interior Design was held on 8<sup>th</sup> August 2018 at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Nandkumar Rathi Principal.

#### **Details of the meeting are as follows:**

Date: 8<sup>th</sup> Aug 2018

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

#### **Attendees:**

Ar. Krushna Nandkumar Rathi (Presiding Officer)

Ar. Ritu Sharma (Faculty Member )

Ar. Pooja Khirmar (Faculty Member )

Mrs. Meghana Chandratre (Non-Teaching)

Mrs. Shilpa Chalke (Non-Teaching)

Miss. Vashnavi Nagare (Student's Representative)

Dr. Medha Saykhedkar (NGO Member)

#### **Agenda for the Meeting:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees and students to promote awareness and prevention of sexual harassment should be a key focus.

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

1. **Anti-Sexual Harassment Committee:** Discussion on the existing anti- harassment policies and guidelines to ensure their effectiveness.
2. **Training and Awareness Programs:** Review and discuss existing anti-sexual harassment policies. Identify any areas for improvement or updates. Evaluate the effectiveness of existing anti-sexual harassment training programs .
3. **Reporting Mechanism:** Establish and communicate transparent reporting mechanisms, ensuring that employees know how and where to report incidents of sexual harassment. Emphasize the importance of confidentiality in the reporting process and ensure that support services are available for those who come forward with complaints.
4. **Coordination with Authorities:** Coordinate with relevant authorities to ensure proper handling and reporting of cases that require legal intervention or investigation regarding sexual harassment allegations. Work in tandem with legal entities and regulatory bodies to ensure compliance with local laws and regulations concerning anti-sexual harassment measures and reporting. Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.
5. **Conclusion:**  
In conclusion, well-implemented anti-sexual harassment policies are paramount in creating a workplace culture of safety and respect. By combining comprehensive training, robust reporting mechanisms, and collaboration with authorities, organizations can actively combat sexual harassment, fostering an environment where employees and students can thrive free from the fear of harassment.

The meeting concluded at 10:30AM

Minutes recorded by: Ar. Pooja Khairnar (Faculty Member )  
MET's School of Architecture and Interior Design

Approved by: Ar. Krushna Rathi (Presiding Officer)

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

MET's School of Architecture and Interior Design

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

Warm regards,  
Ar. Krushna Nandkumar Rathi  
Principal.




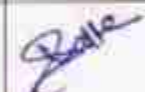
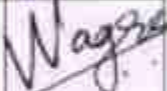

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

Working Women Cell /Women's Anti-Harassment Committee

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	937146919 1	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member)	960430735 3	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khimar (Faculty Member)	954523257 3	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghana Chandratre (Non-Teaching)	942029811 4	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non- Teaching)	965717515 8	All matter relating to MET's SOA ladies staff and girl students	
6	Miss. Vashnavi Nagare (Student's Representative)	955242111 7	All matter relating to MET's SOA ladies staff and girl students	
5	Dr. Medha Saykhedkar (NGO Member)	967361177 7	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Nandkumar Rathi

Principal

IQAC Coordinator

IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal

PRINCIPAL  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.



Date: 7<sup>th</sup> Feb 2019

## **Circular Notice**

### **Subject: Anti Sexual Harassment Committee,**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Sexual Harassment Committee play a crucial role in maintaining the decorum and well-being and Safety of our students.

#### **Details of the meeting are as follows:**

Date: 8<sup>th</sup> Feb 2019

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

#### **Agenda for the Meeting:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees and students to promote awareness and prevention of sexual harassment should be a key focus.

Approved by: Chairman Ar. Krushna Rathi (Presiding Officer)  
MET's School of Architecture and Interior Design

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design  
At: Govardhan, Tal. & Dist.  
Nashik-422 222.

Principal  
PRINCIPAL  
MET's School of Architecture  
& Interior Design  
At: Govardhan, Tal. & Dist.  
Nashik-422 222.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

Warm regards,  
Ar. Krushna Rathi  
Principal.

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
Ar. Gowardhan, Tal. & Dist.  
Nashik-422 222.

Working Women Cell /Women's Anti-Harassment Committee

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	937146919 1	All matter relating to MET's SOA ladies staff and girl students	<i>Krushna</i>
2	Ar. Ritu Sharma (Faculty Member)	960430735 3	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khimar (Faculty Member)	954523257 3	All matter relating to MET's SOA ladies staff and girl students	<i>Pooja</i>
4	Mrs. Meghana Chandratre (Non-Teaching)	942029811 4	All matter relating to MET's SOA ladies staff and girl students	<i>Meghana</i>
5	Mrs. Shilpa Chalke (Non-Teaching)	965717515 8	All matter relating to MET's SOA ladies staff and girl students	<i>Shilpa</i>
6	Miss. Vashnavi Nagare (Student's Representative)	955242111 7	All matter relating to MET's SOA ladies staff and girl students	<i>Vashnavi</i>
5	Dr. Medha Saykhedkar (NGO Member)	967361177 7	All matter relating to MET's SOA ladies staff and girl students	<i>Medha</i>

*Krushna*

Ar. Krushna Rathi

Principal

IQAC Coordinator  
MET's School of Architecture  
and Interior Design  
Govardhan, Nashik-422222

Principal

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal. & Dist.  
Nashik-422 222.

Date: 8<sup>th</sup> Feb 2019

## **Minutes of the Meeting**

### **Subject: Anti Sexual Harassment Committee**

A meeting of the Anti Sexual Harassment Committee of MET's School of Architecture and Interior Design was held on 8<sup>th</sup> Feb 2019 at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Bhalchandra Chaware Principal.

#### **Details of the meeting are as follows:**

Date: 8<sup>th</sup> Feb 2019

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

#### **Attendees:**

Ar. Krushna Nandkumar Rathi (Presiding Officer)

Ar. Ritu Sharma (Faculty Member )

Ar. Pooja Khirnar (Faculty Member )

Mrs. Meghana Chandratre (Non-Teaching)

Mrs. Shilpa Chalke (Non-Teaching)

Miss. Vashnavi Nagare (Student's Representative)

Dr. Medha Saykhedkar (NGO Member)

#### **Agenda for the Meeting:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees and students to promote awareness and prevention of sexual harassment should be a key focus.

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Gowardhan, Tal. & Dist.  
Nashik - 422 222.

1. **Anti-Sexual Harassment Committee:** Discussion on the existing anti- harassment policies and guidelines to ensure their effectiveness.
2. **Training and Awareness Programs:** Review and discuss existing anti-sexual harassment policies. Identify any areas for improvement or updates. Evaluate the effectiveness of existing anti-sexual harassment training programs .
3. **Reporting Mechanism:** Establish and communicate transparent reporting mechanisms, ensuring that employees know how and where to report incidents of sexual harassment. Emphasize the importance of confidentiality in the reporting process and ensure that support services are available for those who come forward with complaints.
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5. **Conclusion:**  
In conclusion, well-implemented anti-sexual harassment policies are paramount in creating a workplace culture of safety and respect. By combining comprehensive training, robust reporting mechanisms, and collaboration with authorities, organizations can actively combat sexual harassment, fostering an environment where employees and students can thrive free from the fear of harassment.

The meeting concluded at 10:30AM

Minutes recorded by: Ar. Pooja Khairnar (Faculty Member )

MET's School of Architecture and Interior Design

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.





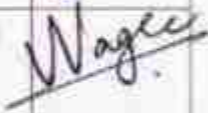

Thank you for your attention.

Warm regards,  
Ar. Bhalchandra Chaware  
Principal.

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Gowandasan, Tal. B. Dist.  
Nashik - 422 222.

Working Women Cell /Women's Anti-Harassment Committee

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	937146919 1	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member )	960430735 3	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khirnar (Faculty Member )	954523257 3	All matter relating to MET's SOA ladies staff and girl students	
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5	Mrs. Shilpa Chalke (Non- Teaching)	965717515 8	All matter relating to MET's SOA ladies staff and girl students	
6	Miss. Vashnavi Nagare (Student's Representative)	955242111 7	All matter relating to MET's SOA ladies staff and girl students	
5	Dr. Medha Saykhedkar (NGO Member)	967361177 7	All matter relating to MET's SOA ladies staff and girl students	



Ar. Bhalchandra Chaware

Principal

IQAC Coordinator

 IQAC Coordinator  
 MET's School of Architecture  
 and Interior Design

Principal

**PRINCIPAL**  
 MET's School of Architecture  
 and Interior Design,  
 At Govardhan, Tal. & Dist.  
 Nashik - 422 222.

#### **5.1.4. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

##### **2) Academic Year 2019-2020**

###### **A) Anti-Ragging Committee**

- Committee Formations / Appointment
- Mom's (Annually 2 Meetings)
- Reports (Squad & Committee Report)

###### **B) Internal Complaints Committee**

- Committee Formations / Appointment
- Mom's (Annually 3 Meetings)
- Reports (Committee Report)

###### **C) Students Grievance Redressal Committee**

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

###### **D) Anti sexual Harassment Committee**

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
& Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Goverdhan, Tal. & Dist.  
Nashik-422 222.



Date- 05/07/2019

## CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2019-2020 overseeing the implementation of the provisions made according to decisions taken under mentioned Act.

As per the direction of supreme court of India/UGC regulations on curbing the menace of ragging in the higher educational institutions, 2009(No.F 1-16/2007(CPP-II)April,2009; and Directives of Maharashtra prohibition of Anti-ragging Act,1999, ( MAHARASHTRA ACT NO XXXIII OF 1990)

### Members of the Anti-Ragging Committee

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagannath Khaire	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Manohar Karda	Parents Representative	9822059456	
8	Mr. Atharva Marish Tambat	Students Representative	7745045599	
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

IQAC Coordinator  
**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal. & Dist.  
Nashik-422 222.

Anti - Ragging Squad

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	<i>Shailesh</i>
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	<i>Krushna</i>
3	Mr. Amol Deshmukh	Architecture	9021948848	<i>Amol</i>

*Krushna*

Ar. Krushna Rathi

Principal

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Goverdhan, Tal & Dist.  
Nashik-422-222.

Date: 10/07/2019

## Circular Notice

### Subject: Call for Meeting - Anti Ragging Committee and Squad

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti Ragging Committee and Squad of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Ragging Committee and Squad play a crucial role in maintaining the decorum and well-being of our students.

#### Details of the meeting are as follows:

Date: 12/07/2019

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, L2.

#### Agenda for the Meeting:

1. Review of Anti Ragging Guidelines: Discussion on the existing anti-ragging policies and guidelines to ensure their effectiveness.
2. Reporting Mechanism: Establishment of a seamless reporting mechanism for students to report any incidents of ragging promptly and confidentially.
3. Coordination with Authorities: Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal & Dist.  
Nashik-422 222.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

Warm regards,  
Ar. Krushna Rathi  
Principal.

### Members of the Anti-Ragging Committee

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagannath Khairé	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Manohar Karda	Parents Representative	9822059456	
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Gowardhan, Tal. & Dist.  
Nashik-422 222.

Anti-Ragging Squad

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	
3	Mr. Amol Deshmukh	Architecture	9021948848	

  
Ar. Krushna Rathi

Principal

Date: 12/07/2019

## Minutes of the Meeting

### Subject: Anti Ragging Committee Meeting

A meeting of the Anti Ragging Committee of MET's School of Architecture and Interior Design was held on **12 July 2019** at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi, Principal.

#### Attendees:

1. Ar. Krushna Rathi
2. Hon. Dilip Jagannath Khaire
3. Mr. Nitin Raka
4. Ms. Rekha Nadgowda
5. Ar. Samruddha Mogal
6. Mr. Manohar Karda
7. Mr. Atharva Manish Tambat
8. Ms. Vaishnavi Namdev Nagare
9. Mr. Yogesh Rambhau Pawar
10. Ar. Shailesh Ramesh Devi
11. Mr. Amol Deshmukh

#### Agenda Items:

##### 1. Review of Anti Ragging Guidelines:

- The committee reviewed the existing anti-ragging policies and guidelines. It was confirmed that all guidelines are in place and accessible to both faculty and students.

##### 2. Reporting Mechanism:

IQAC Coordinator  
**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
AL. Govardhan, Tal & Dist.  
Nashik-422 222.

- A confidential reporting mechanism was discussed and finalized. It was emphasized that students should feel comfortable and secure while reporting any incidents of ragging.

**3. Coordination with Authorities:**

- The committee agreed to maintain regular contact with local authorities and law enforcement agencies to ensure a prompt response in case of any severe incidents. Ar. Krushna Rathi will be the point of contact for coordination with external authorities.

**Conclusion:**

No cases of ragging were reported during this meeting or in the recent past. The committee members expressed their satisfaction with the current situation but emphasized the importance of remaining vigilant. It was agreed that regular meetings would be held to monitor the situation closely.

The meeting concluded at 11.30 AM




Minutes recorded by:

Ar. Samruddha Mogal

Faculty Representative

MET's School of Architecture and Interior Design

**Members of the Anti-Ragging Committee**

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagannath Khaire	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	

5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	<i>Rekha</i>
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	<i>Samruddha</i>
7	Mr. Manohar Karda	Parents Representative	9822059456	<i>Manohar</i>
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	<i>Atharva</i>
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	<i>Vaishnavi</i>
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	<i>Yogesh</i>

**Anti-Ragging Squad**

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	<i>Shailesh</i>
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	<i>Krushna</i>
3	Mr. Amol Deshmukh	Architecture	9021948848	<i>Amol</i>

*Krushna*  
Ar. Krushna Rathi  
Principal

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
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Nashik-422 222.



Date: 09/01/2020

## Circular Notice

### Subject: Call for Meeting - Anti Ragging Committee and Squad

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti Ragging Committee and Squad of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Ragging Committee and Squad play a crucial role in maintaining the decorum and well-being of our students.

#### Details of the meeting are as follows:

Date: 10/01/2020

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, L2.

#### Agenda for the Meeting:

1. Review of Anti Ragging Guidelines: Discussion on the existing anti-ragging policies and guidelines to ensure their effectiveness.
2. Reporting Mechanism: Establishment of a seamless reporting mechanism for students to report any incidents of ragging promptly and confidentially.
3. Coordination with Authorities: Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
PRINCIPAL  
MET's School of Architecture  
& Interior Design  
At: Govardhan, Tal: & Dist:  
Nashik-422 222.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.




Warm regards,  
Ar. Krushna Rathi,  
Principal.

### Members of the Anti-Ragging Committee

### Members of the Anti-Ragging Committee

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagnnath Khaire	Civil Society Representative	9822788233	
3	By Designaion : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Manohar Karda	Parents Representative	9822059456	
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

Anti-Ragging Squad

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	
3	Mr. Amol Deshmukh	Architecture	9021948848	



Ar. Krushna Rathi

Principal

Date: 10/01/2020

## Minutes of the Meeting

### Subject: Anti Ragging Committee Meeting

A meeting of the Anti Ragging Committee of MET's School of Architecture and Interior Design was held on **10 January 2020** at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi, Principal.

#### Attendees:

1. Ar. Krushna Rathi
2. Hon. Dilip Jagannath Khaire
3. Mr. Nitin Raka
4. Ms. Rekha Nadgowda
5. Ar. Samruddha Mogal
6. Mr. Manohar Karda
7. Mr. Atharva Manish Tambat
8. Ms. Vaishnavi Namdev Nagare
9. Mr. Yogesh Rambhau Pawar
10. Ar. Shailesh Ramesh Devi
11. Ar. Krushna Nandkumar Rathi
12. Mr. Amol Deshmukh

#### Agenda Items:

1. Review of Anti Ragging Guidelines:
  - The committee reviewed the existing anti-ragging policies and guidelines. It was confirmed that all guidelines are in place and accessible to both faculty and students.

2. Reporting Mechanism:

- A confidential reporting mechanism was discussed and finalized. It was emphasized that students should feel comfortable and secure while reporting any incidents of ragging.

**3. Coordination with Authorities:**

- The committee agreed to maintain regular contact with local authorities and law enforcement agencies to ensure a prompt response in case of any severe incidents. Ar. Krushna Rathi will be the point of contact for coordination with external authorities.

**Conclusion:**

No cases of ragging were reported during this meeting or in the recent past. The committee members expressed their satisfaction with the current situation but emphasized the importance of remaining vigilant. It was agreed that regular meetings would be held to monitor the situation closely.

The meeting concluded at 11:30 AM

Minutes recorded by:

Ar. Samruddha Mogal

Faculty Representative

MET's School of Architecture and Interior Design

**Members of the Anti-Ragging Committee**




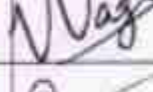

SN	Committee Member	Designation	Contact No	SIGNATURE
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagannath Khaire	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	

IQAC Coordinator


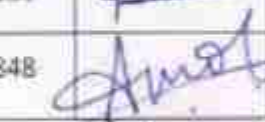
**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design


Principal

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MET's School of Architecture  
& Interior Design  
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6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Manohar Karda	Parents Representative	9822059456	
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

**Anti-Ragging Squad**

SN	Staff Name	Branch	Contact No	SIGNATURE
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	
3	Mr. Amol Deshmukh	Architecture	9021948848	

  
Ar. Krushna Rathi  
Principal

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
& Interior Design

Principal  
**PRINCIPAL**  
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& Interior Design  
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Nashik-422 222.

Date- 11/04/2020

## **ANTI RAGGING COMMITTEE REPORT 2019-2020** **&** **ANTI RAGGING SQUAD REPORT 2019-2020**

MET's School of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's. The Squad periodically made discussions with 1st year students to know if everything is going well.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students.

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The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2019-2020, thus no such complaints were registered.



Ar. Krushna Rathi  
Principal,  
Head Of Anti Ragging Committee and Squad





## Notice

**Subject: Meeting Notice - Committee Formation for Grievance**

Dear [Committee Members/Team]

We hope this message finds you well. We are taking a crucial step towards addressing issues related to raging and grievances within our organization, and your participation is vital in shaping the future direction of this initiative.

SVWe would like to formally announce the formation of the "Raging and Grievance Committee." This committee will play a pivotal role in developing strategies, policies, and processes to handle and mitigate issues related to raging and grievances effectively.

To kick-start this process, we will be holding our first committee formation meeting, during which we will discuss the following:

**Meeting Details:**

**Date:** [4-7-20]

**Time:** [8am -10am]

**Location/Platform:** [Kunda area ]

Please ensure everyone's availability for the meeting. Your input and commitment are essential to the success of this committee. Together, we can create a safer, more inclusive, and harmonious workplace for all employees.

We look forward to working with you to make a positive impact on our organization.

Sr. No.	Admin Staff	Signature with Date
1	Shilpa Chalke (SC)	
2	Yogesh Pawar (YP)	
3	VikramChumbhale (VC)	
4	Hemant Malode (HM)	
5	RiteshGangurde (RG)	
6	SuyogGorhe (SG)	
7	Abhijeet Joshi (AJ)	
Sr. No.	Library Staff	Signature with Date
1	MeghanaChandratre (MC)	
2	Kailash Mahale (KM)	
Sr. No.	B. Design Faculty	Signature with Date
1	NishthaKarkhanis (NK)	
2	SuhasDhatrange (SD)	
3	Rohan Patwa (RP)	
4	Manish Patil (MP)	
5	DevyaniUpasani (DU)	
6	PrachiBanthiya (PB)	
7	Nikita Sindekar (NS)	
8	Ashish Shevkar (AS)	
9	PavanKavitkar (P.KA)	
10	Abhijit More (AM)	
11	Akshay Joshi (AJ)	
12	Jotikaa Lakhani (JL)	
13	Palak Chadha (PC)	
Sr. No.	B. Architecture Faculty	Signature with Date
1	Pallavi Pathak (PP)	
2	Pooja Khairnar (PK)	
3	PritamAhirrao (PA)	
4	Ritu Sharma (RS)	
5	Rashmi Gavande (RG)	
6	VaibhavAbhang (VA)	
7	ShubhamPatil (SP)	
8	JagdishKolhe (JK)	
9	Swapnil Joshi (SJ)	
10	Shamli Shroff (SS)	
11	Yakin Kinger (YK)	
12	Sanjay Mahajan (S.MN)	



## Notice

### Grievance Committee Meeting Agenda

Date: [ **05/07/2020** ]

Time: [ 8am to 10am ]

#### Meeting Objectives:

- Discuss and define the committee's mission and objectives.
- Clarify committee roles and responsibilities.
- Establish a meeting schedule and communication plan.
- Develop an initial action plan for addressing raging and grievances.

#### Agenda:

- Welcome and Introductions (5 minutes)
- Review of Committee Purpose and Objectives (10 minutes)
- Clarification of Committee Roles and Responsibilities (15 minutes)
- Establishment of Meeting Schedule and Communication Plan (10 minute)
- Discussion on Initial Action Plan (20 minutes)
- Selection of Subcommittee Leads (if applicable) (10 minutes)
- Open Floor for Additional Ideas and Concerns (15 minutes).
- Next Steps and Assignments (10 minutes)
- Setting the Date for the Next Meeting (5 minutes)
- Closing Remarks (5 minutes)

SN	Committee Member (Designation)	Committee Position	Contact No	Email-ID
1	Ar. KrushnaRathi (Principal)	Chairman	9371469191	krushnar_soa@bkc.met.edu
2	Ar. SamruddhaMogal (Faculty)	Member	9422755548	amruddham_soa@bkc.met.edu
3	Ar. Pooja Khairnar (Faculty)	Member	9545232573	poojak_soa@bkc.met.edu
4	Mr. Suhas L. Khairnar (Registrar)	Member Secretary	9370245244	registrar_ioe@bkc.met.edu



## Notice

### Grievance Committee Meeting Agenda

Date: [ 6-7-20 ]

Time: [ 8am to 10am ]

#### Meeting Objectives:

Discuss and define the committee's mission and objectives.  
Clarify committee roles and responsibilities.  
Establish a meeting schedule and communication plan.  
Develop an initial action plan for addressing raging and grievances.

#### Agenda:

- Welcome and Introductions (5 minutes)

Briefly introduce all committee members, including their names and roles within the organization.

- Review of Committee Purpose and Objectives (10 minutes)

Discuss the primary mission and goals of the Raging and Grievance Committee.

- Clarification of Committee Roles and Responsibilities (15 minutes)

Define the roles and responsibilities of each committee member.

Determine who will serve as the committee chair or coordinator.

- Establishment of Meeting Schedule and Communication Plan (10 minutes)

Decide on the frequency and timing of future committee meetings.

Discuss how the committee will communicate, share updates, and collaborate between meetings.

- Discussion on Initial Action Plan (20 minutes)

Brainstorm and outline the immediate tasks and actions the committee needs to take.

Identify key milestones and deadlines for the action plan.

- Selection of Subcommittee Leads (if applicable) (10 minutes)

If subcommittees are needed to address specific aspects of raging and grievances, select subcommittee leads.

- Open Floor for Additional Ideas and Concerns (15 minutes)

Allow committee members to share any additional ideas, concerns, or suggestions related to the committee's objectives.

- Next Steps and Assignments (10 minutes)

Summarize the key takeaways from the meeting.

Assign tasks and responsibilities to committee members for the action plan's initial stages.

- Setting the Date for the Next Meeting (5 minutes)

Determine the date and time for the next committee meeting.

- Closing Remarks (5 minutes)

Express gratitude to committee members for their participation and commitment.

Remind members to follow up on their assigned tasks and stay engaged between meetings.



## Notice

Subject: Meeting Notice - Formation of Grievance Ragging Committee

Dear Students,

I hope this message finds you well. We recognize the importance of ensuring a safe and respectful environment on our campus, and to that end, we are taking steps to establish a Grievance and Anti-Ragging Committee. Your active participation in this committee is crucial in maintaining a harmonious and secure campus for all.

We invite all interested students to join us for an initial meeting to discuss the formation and objectives of the Grievance and Anti-Ragging Committee. This committee will play a pivotal role in addressing student concerns, maintaining discipline, and promoting a culture of respect and inclusivity within our institution.

Here are the details for the meeting:

Date: [ 7-7-20 ]

Time: [ 8am to 10am ]

Location: [ Kunda Area ]

Agenda:

- Introduction and Explanation of the Committee's Role
- Election of Committee Officers (Chairperson, Secretary, etc.)
- Establishment of Committee Goals and Objectives
- Discussion of Anti-Ragging Measures
- Planning for Awareness Campaigns and Reporting Mechanisms
- Any Other Business

Your active involvement in this committee will help us create a safer and more supportive campus environment. Your input and ideas are invaluable in shaping the direction of this committee, and we encourage students from all backgrounds to participate.

Let's work together to ensure that our campus remains a place where every student feels respected and protected.

Thank you for your commitment to our university community.

Date-6<sup>th</sup> Aug. 2019

**CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following member of Anti Sexual Harassment Committee for the year 2019-2020 .

**Members of the Anti Sexual Harassment Committee**

**Working Women Cell /Women's Anti-Harassment Committee**

SN	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	9371469191	All matter relating to MET's SOA ladies staff and girl students	<i>[Signature]</i>
2	Ar. Ritu Sharma (Faculty Member )	9604307353	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khirnar (Faculty Member )	9545232573	All matter relating to MET's SOA ladies staff and girl students	<i>[Signature]</i>
4	Mrs. Meghana Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	<i>[Signature]</i>
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	<i>[Signature]</i>
6	Miss. Vashnavi Nagare (Student's Representative)	9552421117	All matter relating to MET's SOA ladies staff and girl students	<i>[Signature]</i>
7	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	<i>[Signature]</i>

*[Signature]*  
Ar. Krushna Rathi

Principal

*[Signature]*  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

IQAC Coordinator

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At, Gowardhan, Tal. & Dist.  
Nashik-422 222.

Principal

Date: 8<sup>th</sup> Aug 2019

## **Circular Notice**

**Subject: Anti Sexual Harassment Committee**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Sexual Harassment Committee play a crucial role in maintaining the decorum and well-being and Safety of our students.

### **Details of the meeting are as follows:**

Date: 9<sup>th</sup> Aug 2019

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

### **Agenda for the Meeting:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

We urge all the faculty members, staff, and students representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.






IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

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Working Women Cell /Women's Anti-Harassment Committee

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	9371469191	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member )	9604307353	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khirnar (Faculty Member )	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghana Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non- Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Miss. Vashnavi Nagare (Student's Representative)	9552421117	All matter relating to MET's SOA ladies staff and girl students	
5	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

IQAC Coordinator

Principal

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Date: 9<sup>th</sup> Aug 2019

## **Minutes of the Meeting**

### **Subject: Anti Sexual Harassment Committee**

A meeting of the Anti Sexual Harassment Committee of MET's School of Architecture and Interior Design was held on 9<sup>th</sup> August 2019 at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi Principal.

#### **Details of the meeting are as follows:**

Date: 9<sup>th</sup> Aug 2019

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

#### **Attendees:**

Ar. Krushna Nandkumar Rathi (Presiding Officer)

Ar. Ritu Sharma (Faculty Member )

Ar. Pooja Khirnar (Faculty Member )

Mrs. Meghana Chandratre (Non-Teaching)

Mrs. Shilpa Chalke (Non-Teaching)

Miss. Vashnavi Nagare (Student's Representative)

Dr. Medha Saykhedkar (NGO Member)

#### **Agenda for the Meeting:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

IQAC Coordinator

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1. **Anti-Sexual Harassment Committee:** Discussion on the existing anti- harassment policies and guidelines to ensure their effectiveness.
2. **Training and Awareness Programs:** Review and discuss existing anti-sexual harassment policies. Identify any areas for improvement or updates. Evaluate the effectiveness of existing anti-sexual harassment training programs.
3. **Reporting Mechanism:** Establish and communicate transparent reporting mechanisms, ensuring that employees know how and where to report incidents of sexual harassment. Emphasize the importance of confidentiality in the reporting process and ensure that support services are available for those who come forward with complaints.
4. **Coordination with Authorities:** Coordinate with relevant authorities to ensure proper handling and reporting of cases that require legal intervention or investigation regarding sexual harassment allegations. Work in tandem with legal entities and regulatory bodies to ensure compliance with local laws and regulations concerning anti-sexual harassment measures and reporting.
5. **Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.**

**Conclusion:**

In conclusion, well-implemented anti-sexual harassment policies are paramount in creating a workplace culture of safety and respect. By combining comprehensive training, robust reporting mechanisms, and collaboration with authorities, organizations can actively combat sexual harassment, fostering an environment where employees can thrive free from the fear of harassment.

The meeting concluded at 10:30 AM

IQAC Coordinator

Principal

IQAC Coordinator  
MET's School of Architecture  
and Interior Design

PRINCIPAL  
MET's School of Architecture  
& Interior Design  
At Govardhan, Tal. & Dist.  
Nashik-422 222

Minutes recorded by: Ar. Ritu Sharma (Faculty Member)  
MET's School of Architecture and Interior Design

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.





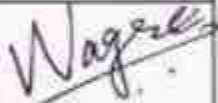

Thank you for your attention.

Warm regards,  
Ar. Krushna Rathi  
Principal.

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
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**Working Women Cell /Women's Anti-Harassment Committee**

SN	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	9371469191	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member)	9604307353	All matter relating to MET's SOA ladies staff and girl students	
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6	Miss. Vashnavi Nagare (Student's Representative)	9552421117	All matter relating to MET's SOA ladies staff and girl students	
5	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

Date: 6<sup>th</sup> Feb 2020

## **Circular Notice**

**Subject: Anti Sexual Harassment Committee**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Sexual Harassment Committee play a crucial role in maintaining the decorum and well-being and Safety of our students.

### **Details of the meeting are as follows:**

Date: 8<sup>th</sup> Feb 2020

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

### **Agenda for the Meeting:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

We urge all the faculty members, staff, and students representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design





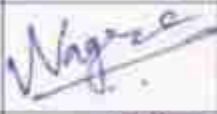

Principal

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal. & Dist.  
Nashik-422 222.

Thank you for your attention.

Warm regards,  
Ar. Krushna Nandkumar Rathi  
Principal.

**Working Women Cell /Women's Anti-Harassment Committee**

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	9371469191	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member )	9604307353	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khirnar (Faculty Member )	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghana Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Miss. Vashnavi Nagare (Student's Representative)	9552421117	All matter relating to MET's SOA ladies staff and girl students	
5	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	

  
Ar. Krushna Nandkumar Rathi

Principal

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

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MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal. & Dist.  
Nashik-422 222.

**Date: 8<sup>th</sup> Feb 2020**

## **Minutes of the Meeting**

### **Subject: Anti Sexual Harassment Committee**

A meeting of the Anti Sexual Harassment Committee of MET's School of Architecture and Interior Design was held on **8<sup>th</sup> Feb 2020** at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi Principal.

**Details of the meeting are as follows:**

#### **Attendees:**

Ar. Krushna Nandkumar Rathi (Presiding Officer)  
Ar. Ritu Sharma (Faculty Member )  
Ar. Pooja Khirnar (Faculty Member )  
Mrs. Meghana Chandratre (Non-Teaching)  
Mrs. Shilpa Chalke (Non-Teaching)  
Miss. Vashnavi Nagare (Student's Representative)  
Dr. Medha Saykhedkar (NGO Member)

#### **Agenda for the Meeting:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

1. **Anti-Sexual Harassment Committee:** Discussion on the existing anti- harassment policies and guidelines to ensure their effectiveness.

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and Interior Design

Principal  
**PRINCIPAL**  
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2. **Training and Awareness Programs:** Review and discuss existing anti-sexual harassment policies. Identify any areas for improvement or updates. Evaluate the effectiveness of existing anti-sexual harassment training programs.
3. **Reporting Mechanism:** Establish and communicate transparent reporting mechanisms, ensuring that employees know how and where to report incidents of sexual harassment. Emphasize the importance of confidentiality in the reporting process and ensure that support services are available for those who come forward with complaints.
4. **Coordination with Authorities:** Coordinate with relevant authorities to ensure proper handling and reporting of cases that require legal intervention or investigation regarding sexual harassment allegations. Work in tandem with legal entities and regulatory bodies to ensure compliance with local laws and regulations concerning anti-sexual harassment measures and reporting.
5. **Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.**

**Conclusion:**

In conclusion, well-implemented anti-sexual harassment policies are paramount in creating a workplace culture of safety and respect. By combining comprehensive training, robust reporting mechanisms, and collaboration with authorities, organizations can actively combat sexual harassment, fostering an environment where employees can thrive free from the fear of harassment.

The meeting concluded at 10:30 AM

Minutes recorded by: Ar. Ritu Sharma (Faculty Member)  
MET's School of Architecture and Interior Design

IQAC Coordinator  
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and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
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We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.







Warm regards,  
Ar. Krushna Rathi  
Principal.

Working Women Cell /Women's Anti-Harassment Committee

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At: Govardhan, Tal. & Dist.  
Nashik-422 222.

**Working Women Cell /Women's Anti-Harassment Committee**

SN	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	9371469191	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member )	9604307353	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khirnar (Faculty Member )	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghana Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Miss. Vashnavi Nagare (Student's Representative)	9552421117	All matter relating to MET's SOA ladies staff and girl students	
5	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

IQAC Coordinator

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MET's School of Architecture  
and Interior Design

Principal

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#### **5.1.4. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

##### **3) Academic Year 2020-2021**

###### **A) Anti-Ragging Committee**

- Committee Formations / Appointment
- Mom's (Annually 2 Meetings)
- Reports (Squad & Committee Report)

###### **B) Internal Complaints Committee**

- Committee Formations / Appointment
- Mom's (Annually 3 Meetings)
- Reports (Committee Report)

###### **C) Students Grievance Redressal Committee**

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

###### **D) Anti sexual Harassment Committee**

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

Date-17/06/2020

## CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2020-2021 overseeing the implementation of the provisions made according to decisions taken under mentioned Act.

As per the direction of supreme court of India/UGC regulations on curbing the menace of ragging in the higher educational institutions, 2009(No.F 1-16/2007(CPP-II)April,2009; and Directives of Maharashtra prohibition of Anti-ragging Act,1999, ( MAHARASHTRA ACT NO XXXIII OF 1990)

### Members of the Anti-Ragging Committee

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagrath Khaire	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Manohar Karda	Parents Representative	9822059456	
8	Mr. Atharva Manish Tambat	Students Representative	7745045599	
9	Ms. Vaishnavi Namdev Nagare	Students Representative	9552421117	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

IQAC Coordinator

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and Interior Design

Principal

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### Anti –Ragging Squad

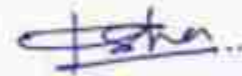
SN	Staff Name	Branch	Contact No	Signature
1	Ar. Shailesh Ramesh Devi	Architecture	9422249087	
2	Ar. Krushna Nandkumar Rathi	Architecture	9371469191	
3	Mr. Amol Deshmukh	Architecture	9021948848	

Due to the present Covid 19 conditions the anti-ragging committee will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Nikita Sindikar will inform the 1st year students in the online orientation program about rules, regulations and guidelines that the institute follows as per the UGC norms.

The committee will function for this AY year starting January 2021 term | to the term end of semester II of 1st year B.Arch and B.Des.

The committee will follow all the guidelines as per UGC regulation on curbing the menace of ragging in the higher educational institution, 2009.



Ar. Krushna Rathi

Principal

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MET'S School of Architecture  
200

Principal

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Date- 4<sup>th</sup> Aug 2020

**CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following member of Anti Sexual Harassment Committee for the year 2020-2021.

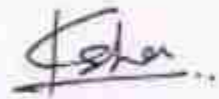
**Members of the Anti Sexual Harassment Committee**

**Working Women Cell /Women's Anti-Harassment Committee**

SN	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Nandkumar Rathi (Presiding Officer)	9371469191	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Ritu Sharma (Faculty Member)	9604307353	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khirnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	
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7	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	

Due to the present Covid 19 conditions the Anti Sexual Harassment Committee will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

The committee will follow all the guidelines as per UGC regulation.



Ar. Krushna Rathi

Principal

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**Principal**

Date- 19/01/2021

**ANTI RAGGING COMMITTEE REPORT 2020-2021**  
**&**  
**ANTI RAGGING SQUAD REPORT 2020-2021**

Anti-Ragging committee has been formed by MET's School of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was advised to actively plan surprise visit to college and hostel periodically for curbing the menace of ragging in the campus once the institute starts functioning physically in offline mode.

But due to the pandemic situation the 1<sup>st</sup> year college for the A.Y year 2020-2021 batch (A.Y January 2021 to June 2021) the working was in online mode. So both the committee formations as per norms was established but the meetings and the functioning of both committees couldn't take place as the students did not come physically to the institute.

There was no separate report from the squad committee as entire working was in online mode.

As there was no interaction of the senior students with the 1st year students, none of the ragging cases or incidences took place.



Ar. Krushna Rathi  
Principal,

Head Of Anti Ragging Committee and Squad





## Notice

### **Subject: Meeting Notice - Committee Formation for Grievance**

Dear [Committee Members/Team]

We hope this message finds you well. We are taking a crucial step towards addressing issues related to raging and grievances within our organization, and your participation is vital in shaping the future direction of this initiative.

SVWe would like to formally announce the formation of the "Raging and Grievance Committee." This committee will play a pivotal role in developing strategies, policies, and processes to handle and mitigate issues related to raging and grievances effectively.

To kick-start this process, we will be holding our first committee formation meeting, during which we will discuss the following:

#### **Meeting Details:**

Date: [4-7-21]

Time: [8am -10am]

Location/Platform: [Kunda area ]

Please ensure everyone's availability for the meeting. Your input and commitment are essential to the success of this committee. Together, we can create a safer, more inclusive, and harmonious workplace for all employees.

We look forward to working with you to make a positive impact on our organization.

Sr. No.	Admin Staff	Signature with Date
1	Shilpa Chalke (SC)	
2	Yogesh Pawar (YP)	
3	VikramChumbhale (VC)	
4	Hemant Malode (HM)	
5	RiteshGangurde (RG)	
6	SuyogGorhe (SG)	
7	Abhijeet Joshi (AJ)	
Sr. No.	Library Staff	Signature with Date
1	MeghanaChandratre (MC)	
2	Kailash Mahale (KM)	
Sr. No.	B. Design Faculty	Signature with Date
1	NishthaKarkhanis (NK)	
2	SuhasDhatrange (SD)	
3	Rohan Patwa (RP)	
4	Manish Patil (MP)	
5	DevyaniUpasani (DU)	
6	PrachiBanthiya (PB)	
7	Nikita Sindekar (NS)	
8	Ashish Shevkar (AS)	
9	PavanKavitkar (P.KA)	
10	Abhijit More (AM)	
11	Akshay Joshi (AJ)	
12	Jotikaa Lakhani (JL)	
13	Palak Chadha (PC)	
Sr. No.	B. Architecture Faculty	Signature with Date
1	Pallavi Pathak (PP)	
2	Pooja Khairnar (PK)	
3	PritamAhirrao (PA)	
4	Ritu Sharma (RS)	
5	Rashmi Gavande (RG)	
6	VaibhavAbhang (VA)	
7	ShubhamPatil (SP)	
8	JagdishKolhe (JK)	
9	Swapnil Joshi (SJ)	
10	Shamli Shroff (SS)	
11	Yakin Kinger (YK)	
12	Sanjay Mahajan (S.MN)	

## Notice

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### Grievance Committee Meeting Agenda

Date: [ **05/07/2022** ]

Time: [ 8am to 10am ]

#### Meeting Objectives:

- Discuss and define the committee's mission and objectives.
- Clarify committee roles and responsibilities.
- Establish a meeting schedule and communication plan.
- Develop an initial action plan for addressing raging and grievances.

#### Agenda:

- Welcome and Introductions (5 minutes)
- Review of Committee Purpose and Objectives (10 minutes)
- Clarification of Committee Roles and Responsibilities (15 minutes)
- Establishment of Meeting Schedule and Communication Plan (10 minute)
- Discussion on Initial Action Plan (20 minutes)
- Selection of Subcommittee Leads (if applicable) (10 minutes)
- Open Floor for Additional Ideas and Concerns (15 minutes).
- Next Steps and Assignments (10 minutes)
- Setting the Date for the Next Meeting (5 minutes)
- Closing Remarks (5 minutes)

SN	Committee Member (Designation)	Committee Position	Contact No	Email-ID
1	Ar. KrushnaRathi (Principal)	Chairman	9371469191	krushnar_soa@bkc.met.edu
2	Ar. VaibhavAbhang (Faculty)	Member	9860947186	vaibhava_soa@bkc.met.edu
3	Ms. PrachiBanthiya(Faculty)	Member	9098666669	prachib_soa@bkc.met.edu
4	Mr. Suhas L. Khairnar (Registrar)	Member Secretary	9370245244	registrar_joe@bkc.met.edu



## Notice

### Grievance Committee Meeting Agenda

Date: [ 6-7-22 ]

Time: [ 8am to 10am ]

#### Meeting Objectives:

- Discuss and define the committee's mission and objectives.
- Clarify committee roles and responsibilities.
- Establish a meeting schedule and communication plan.
- Develop an initial action plan for addressing raging and grievances.

#### Agenda:

- Welcome and Introductions (5 minutes)  
Briefly introduce all committee members, including their names and roles within the organization.
- Review of Committee Purpose and Objectives (10 minutes)  
Discuss the primary mission and goals of the Raging and Grievance Committee.
- Clarification of Committee Roles and Responsibilities (15 minutes)  
Define the roles and responsibilities of each committee member.  
Determine who will serve as the committee chair or coordinator.
- Establishment of Meeting Schedule and Communication Plan (10 minutes)  
Decide on the frequency and timing of future committee meetings.  
Discuss how the committee will communicate, share updates, and collaborate between meetings.
- Discussion on Initial Action Plan (20 minutes)  
Brainstorm and outline the immediate tasks and actions the committee needs to take.  
Identify key milestones and deadlines for the action plan.
- Selection of Subcommittee Leads (if applicable) (10 minutes)  
If subcommittees are needed to address specific aspects of raging and grievances, select subcommittee leads.
- Open Floor for Additional Ideas and Concerns (15 minutes)  
Allow committee members to share any additional ideas, concerns, or suggestions related to the committee's objectives.
- Next Steps and Assignments (10 minutes)  
Summarize the key takeaways from the meeting.  
Assign tasks and responsibilities to committee members for the action plan's initial stages.
- Setting the Date for the Next Meeting (5 minutes)  
Determine the date and time for the next committee meeting.
- Closing Remarks (5 minutes)  
Express gratitude to committee members for their participation and commitment.  
Remind members to follow up on their assigned tasks and stay engaged between meetings.



## Notice

Subject: Meeting Notice - Formation of Grievance Ragging Committee

Dear Students,

I hope this message finds you well. We recognize the importance of ensuring a safe and respectful environment on our campus, and to that end, we are taking steps to establish a Grievance and Anti-Ragging Committee. Your active participation in this committee is crucial in maintaining a harmonious and secure campus for all.

We invite all interested students to join us for an initial meeting to discuss the formation and objectives of the Grievance and Anti-Ragging Committee. This committee will play a pivotal role in addressing student concerns, maintaining discipline, and promoting a culture of respect and inclusivity within our institution.

Here are the details for the meeting:

Date: [ 7-7-22 ]

Time: [ 8am to 10am ]

Location: [ Kunda Area ]

Agenda:

- Introduction and Explanation of the Committee's Role
- Election of Committee Officers (Chairperson, Secretary, etc.)
- Establishment of Committee Goals and Objectives
- Discussion of Anti-Ragging Measures
- Planning for Awareness Campaigns and Reporting Mechanisms
- Any Other Business

Your active involvement in this committee will help us create a safer and more supportive campus environment. Your input and ideas are invaluable in shaping the direction of this committee, and we encourage students from all backgrounds to participate.

Let's work together to ensure that our campus remains a place where every student feels respected and protected.

Thank you for your commitment to our university community.

#### **5.1.4. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

##### **4) Academic Year 2021-2022**

###### **A) Anti-Ragging Committee**

- Committee Formations / Appointment
- Mom's (Annually 2 Meetings)
- Reports (Squad & Committee Report)

###### **B) Internal Complaints Committee**

- Committee Formations / Appointment
- Mom's (Annually 3 Meetings)
- Reports (Committee Report)

###### **C) Students Grievance Redressal Committee**

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

###### **D) Anti sexual Harassment Committee**

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal & Dist.  
Nashik-422 222.

Date-05/07/2021.

## CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2021-2022 overseeing the implementation of the provisions made according to decisions taken under mentioned Act.

As per the direction of supreme court of india/UGC regulations on curbing the menace of ragging in the higher educational institutions, 2009(No.F 1-16/2007(CPP-II)April,2009; and Directives of Maharashtra prohibition of Anti-ragging Act,1999, ( MAHARASHTRA ACT NO XXXIII OF 1990)




### Members of the Anti-Ragging Committee

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagannath Khaire	Civil Society Representative	9822788233	
3	By Designaion : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Kartikswami Sable	Parents Representative	7718846623	
8	Ms. Riddhi Chandratre	Students Representative	9112255708	
9	Mr. Shantanu Tribhuvan	Students Representative	8308364543	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

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MET's School of Architecture  
and Interior Design

Principal  
PRINCIPAL  
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& Interior Design  
At Gowardinan, Tal & Dist.  
Nashik-422 222.

**Anti-Ragging Squad**

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Krushna Rathi	Architecture	7391830033	
2	Ar. Jayesh Apte	Design	9822540430	
3	Ar. Samruddha Mogal	Architecture	9422755548	



Ar. Krushna Rathi  
Principal



Date: 15/07/2021

## **Circular Notice**

### **Subject: Call for Meeting - Anti Ragging Committee and Squad**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti Ragging Committee and Squad of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Ragging Committee and Squad play a crucial role in maintaining the decorum and well-being of our students.

#### **Details of the meeting are as follows:**

Date: 16/07/2021

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, L2.

#### **Agenda for the Meeting:**

1. Review of Anti Ragging Guidelines: Discussion on the existing anti-ragging policies and guidelines to ensure their effectiveness.
2. Reporting Mechanism: Establishment of a seamless reporting mechanism for students to report any incidents of ragging promptly and confidentially.
3. Coordination with Authorities: Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

IQAC Coordinator  
IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal  
**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal. & Dist.  
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Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

Warm regards,  
Ar. Krushna Rathi  
Principal.

### Members of the Anti-Ragging Committee

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagannath Khaire	Civil Society Representative	9822788233	
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4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Kartikswami Sable	Parents Representative	7718846623	
8	Ms. Riddhi Chandratre	Students Representative	9112255708	
9	Mr. Shantanu Tribhuvan	Students Representative	8308364543	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	




### Anti-Ragging Squad

IQAC Coordinator

IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
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3	Ar. Samruddha Mogal	Architecture	9422755548	



Ar. Krushna Rathi

Principal

Date: 16/07/2021

## Minutes of the Meeting

### Subject: Anti Ragging Committee Meeting

A meeting of the Anti Ragging Committee of MET's School of Architecture and Interior Design was held on **16 July 2021** at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi, Principal.

#### Attendees:

1. Ar. Krushna Rathi
2. Hon. Dilip Jagannath Khaire
3. Mr. Nitin Raka
4. Ms. Rekha Nadgowda
5. Ar. Samruddha Mogal
6. Mr. Kartikswami Sable
7. Ms. Riddhi Chandratre
8. Mr. Shantanu Tribhuvan
9. Mr. Yogesh Rambhau Pawar
10. Ar. Jayesh Apte
11. Ar. Samruddha Mogal

#### Agenda Items:

1. Review of Anti Ragging Guidelines:  
- The committee reviewed the existing anti-ragging policies and guidelines. It was confirmed that all guidelines are in place and accessible to both faculty and students.

2. Reporting Mechanism:

- A confidential reporting mechanism was discussed and finalized. It was emphasized that students should feel comfortable and secure while reporting any incidents of ragging.

### 3. Coordination with Authorities:

- The committee agreed to maintain regular contact with local authorities and law enforcement agencies to ensure a prompt response in case of any severe incidents. Ar. Krushna Rathi will be the point of contact for coordination with external authorities.

### Conclusion:

No cases of ragging were reported during this meeting or in the recent past. The committee members expressed their satisfaction with the current situation but emphasized the importance of remaining vigilant. It was agreed that regular meetings would be held to monitor the situation closely.

The meeting concluded at 11:30 AM

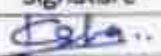


Minutes recorded by:

Ar. Samruddha Mogal

Faculty Representative

MET's School of Architecture and Interior Design

### Members of the Anti-Ragging Committee

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagnath Khaire	Civil Society Representative	9822788233	
3	By Designation - Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	

IQAC Coordinator

IQAC Cell  
MET's School of  
Architecture and Interior Design

Principal

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MET's School of Architecture  
& Interior Design  
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Nashik-422 222.

5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	<i>Rekha..</i>
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	<i>[Signature]</i>
7	Mr. Kartikswami Sable	Parents Representative	7718846623	<i>K. Sable</i>
8	Ms. Riddhi Chandratre	Students Representative	9112255708	<i>[Signature]</i>
9	Mr. Shantanu Tribhuvan	Students Representative	8308364543	<i>[Signature]</i>
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	<i>[Signature]</i>

### Anti -Ragging Squad

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Krushna Rathi	Architecture	7391830033	<i>[Signature]</i>
2	Ar. Jayesh Apte	Design	9822540430	<i>[Signature]</i>
3	Ar. Samruddha Mogal	Architecture	9422755548	<i>[Signature]</i>

*[Signature]*

Ar. Krushna Rathi

Principal

IQAC Coordinator

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MET's School of Architecture  
and Interior Design

Principal

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& Interior Design  
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Nashik-422 222.

Date: 06/01/2022

## Circular Notice

### Subject: Call for Meeting - Anti Ragging Committee and Squad

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti Ragging Committee and Squad of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Ragging Committee and Squad play a crucial role in maintaining the decorum and well-being of our students.

#### Details of the meeting are as follows:

Date: 07/01/2022

Time: 10:30 AM

Venue: MET's School of Architecture & Interior Design, L2.

#### Agenda for the Meeting:

1. Review of Anti Ragging Guidelines: Discussion on the existing anti-ragging policies and guidelines to ensure their effectiveness.
2. Reporting Mechanism: Establishment of a seamless reporting mechanism for students to report any incidents of ragging promptly and confidentially.
3. Coordination with Authorities: Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

IQAC Coordinator

IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal

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& Interior Design  
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Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

Warm regards,  
Ar. Krushna Rathi  
Principal.

### Members of the Anti-Ragging Committee



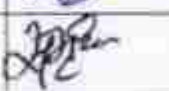
SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagnnath Khaire	Civil Society Representative	9822788233	
3	By Designaion : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Kartikswami Sable	Parents Representative	7718846623	
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& Interior Design  
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Nashik-422 222.



**Anti –Ragging Squad**

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Krushna Rathi	Architecture	7391830033	
2	Ar. Jayesh Apte	Design	9822540430	
3	Ar. Samruddha Mogal	Architecture	9422755548	



Ar. Krushna Rathi

Principal

IQAC Coordinator

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and Interior Design

Principal

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& Interior Design  
At. Govardhan, Tal. & Dist.  
Nashik-422 222.

Date- 11/04/2022

**ANTI RAGGING COMMITTEE REPORT 2021-2022**  
**&**  
**ANTI RAGGING SQUAD REPORT 2021-2022**

MET's School of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's. The Squad periodically made discussions with 1st year students to know if everything is going well.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students.

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Nashik-422 222.

The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2021-2022, thus no such complaints were registered.



Ar. Krushna Rathi  
Principal,  
Head Of Anti Ragging Committee and Squad

IQAC Coordinator

IQAC Coordinator  
MET's School of Architecture  
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## Notice

**Subject: Meeting Notice - Committee Formation for Grievance**

Dear [Committee Members/Team]

We hope this message finds you well. We are taking a crucial step towards addressing issues related to raging and grievances within our organization, and your participation is vital in shaping the future direction of this initiative.

SVWe would like to formally announce the formation of the "Raging and Grievance Committee." This committee will play a pivotal role in developing strategies, policies, and processes to handle and mitigate issues related to raging and grievances effectively.

To kick-start this process, we will be holding our first committee formation meeting, during which we will discuss the following:

Meeting Details:

Date: [4-7-24]

Time: [8am -10am]

Location/Platform: [Kunda area ]

Please ensure everyone's availability for the meeting. Your input and commitment are essential to the success of this committee. Together, we can create a safer, more inclusive, and harmonious workplace for all employees.

We look forward to working with you to make a positive impact on our organization.

Sr. No.	Admin Staff	Signature with Date
1	Shilpa Chalke (SC)	
2	Yogesh Pawar (YP)	
3	VikramChumbhale (VC)	
4	Hemant Malode (HM)	
5	RiteshGangurde (RG)	
6	SuyogGorhe (SG)	
7	Abhijeet Joshi (AJ)	
Sr. No.	Library Staff	Signature with Date
1	MeghanaChandratre (MC)	
2	Kailash Mahale (KM)	
Sr. No.	B. Design Faculty	Signature with Date
1	NishthaKarkhanis (NK)	
2	SuhasDhatrange (SD)	
3	Rohan Patwa (RP)	
4	Manish Patil (MP)	
5	DevyaniUpasani (DU)	
6	PrachiBanthiya (PB)	
7	Nikita Sindekar (NS)	
8	Ashish Shevkar (AS)	
9	PavanKavitkar (P.KA)	
10	Abhijit More (AM)	
11	Akshay Joshi (AJ)	
12	Jotikaa Lakhani (JL)	
13	Palak Chadha (PC)	
Sr. No.	B. Architecture Faculty	Signature with Date
1	Pallavi Pathak (PP)	
2	Pooja Khairnar (PK)	
3	PritamAhirrao (PA)	
4	Ritu Sharma (RS)	
5	Rashmi Gavande (RG)	
6	VaibhavAbhang (VA)	
7	ShubhamPatil (SP)	
8	JagdishKolhe (JK)	
9	Swapnil Joshi (SJ)	
10	Shamli Shroff (SS)	
11	Yakin Kinger (YK)	
12	Sanjay Mahajan (S.MN)	

*Signature*



## Notice

---

### Grievance Committee Meeting Agenda

Date: | **05/07/2021** |

Time: | 8am to 10am |

#### Meeting Objectives:

Discuss and define the committee's mission and objectives.

Clarify committee roles and responsibilities.

Establish a meeting schedule and communication plan.

Develop an initial action plan for addressing raging and grievances.

#### Agenda:

- Welcome and Introductions (5 minutes)
- Review of Committee Purpose and Objectives (10 minutes)
- Clarification of Committee Roles and Responsibilities (15 minutes)
- Establishment of Meeting Schedule and Communication Plan (10 minute)
- Discussion on Initial Action Plan (20 minutes)
- Selection of Subcommittee Leads (if applicable) (10 minutes)
- Open Floor for Additional Ideas and Concerns (15 minutes).
- Next Steps and Assignments (10 minutes)
- Setting the Date for the Next Meeting (5 minutes)
- Closing Remarks (5 minutes)

SN	Committee Member (Designation)	Committee Position	Contact No	Email-ID
1	Ar. KrushnaRathi (Principal)	Chairman	9371469191	krushnar_soa@bkc.met.edu
2	Ar. SamruddhaMogal (Faculty)	Member	9422755548	amruddham_soa@bkc.met.edu
3	Ar. Pooja Khairnar (Faculty)	Member	9545232573	poojak_soa@bkc.met.edu
4	Mr. Suhas L. Khairnar (Registrar)	Member Secretary	9370245244	registrar_ioe@bkc.met.edu



## Notice

### Grievance Committee Meeting Agenda

Date: [ 6-7-20 ]

Time: [ 8am to 10am ]

#### Meeting Objectives:

- Discuss and define the committee's mission and objectives.
- Clarify committee roles and responsibilities.
- Establish a meeting schedule and communication plan.
- Develop an initial action plan for addressing raging and grievances.

#### Agenda:

- Welcome and Introductions (5 minutes)  
Briefly introduce all committee members, including their names and roles within the organization.
- Review of Committee Purpose and Objectives (10 minutes)  
Discuss the primary mission and goals of the Raging and Grievance Committee.
- Clarification of Committee Roles and Responsibilities (15 minutes)  
Define the roles and responsibilities of each committee member.  
Determine who will serve as the committee chair or coordinator.
- Establishment of Meeting Schedule and Communication Plan (10 minutes)  
Decide on the frequency and timing of future committee meetings.  
Discuss how the committee will communicate, share updates, and collaborate between meetings.
- Discussion on Initial Action Plan (20 minutes)  
Brainstorm and outline the immediate tasks and actions the committee needs to take.  
Identify key milestones and deadlines for the action plan.
- Selection of Subcommittee Leads (if applicable) (10 minutes)  
If subcommittees are needed to address specific aspects of raging and grievances, select subcommittee leads.
- Open Floor for Additional Ideas and Concerns (15 minutes)  
Allow committee members to share any additional ideas, concerns, or suggestions related to the committee's objectives.
- Next Steps and Assignments (10 minutes)  
Summarize the key takeaways from the meeting.  
Assign tasks and responsibilities to committee members for the action plan's initial stages.
- Setting the Date for the Next Meeting (5 minutes)  
Determine the date and time for the next committee meeting.
- Closing Remarks (5 minutes)  
Express gratitude to committee members for their participation and commitment.  
Remind members to follow up on their assigned tasks and stay engaged between meetings.



## Notice

Subject: Meeting Notice - Formation of Grievance Ragging Committee

Dear Students,

I hope this message finds you well. We recognize the importance of ensuring a safe and respectful environment on our campus, and to that end, we are taking steps to establish a Grievance and Anti-Ragging Committee. Your active participation in this committee is crucial in maintaining a harmonious and secure campus for all.

We invite all interested students to join us for an initial meeting to discuss the formation and objectives of the Grievance and Anti-Ragging Committee. This committee will play a pivotal role in addressing student concerns, maintaining discipline, and promoting a culture of respect and inclusivity within our institution.

Here are the details for the meeting:

Date: [ 7-7-21 ]

Time: [ 8am to 10am ]

Location: [ Kunda Area ]

Agenda:

- Introduction and Explanation of the Committee's Role
- Election of Committee Officers (Chairperson, Secretary, etc.)
- Establishment of Committee Goals and Objectives
- Discussion of Anti-Ragging Measures
- Planning for Awareness Campaigns and Reporting Mechanisms
- Any Other Business

Your active involvement in this committee will help us create a safer and more supportive campus environment. Your input and ideas are invaluable in shaping the direction of this committee, and we encourage students from all backgrounds to participate.

Let's work together to ensure that our campus remains a place where every student feels respected and protected.

Thank you for your commitment to our university community.



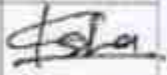





Date-3<sup>rd</sup> Aug 2021

## CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of Anti Sexual Harassment Committee for the year 2021-2022.

### Members of the Anti Sexual Harassment Committee

#### Working Women Cell /Women's Anti-Harassment Committee

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Rathi (Presiding Officer)	7391830033	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Nishtha Karkhanis (Faculty Member)	9420484727	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khairnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghna Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Ms. Vaishnavi Jejurkar (Student's Representative)	9049766805	All matter relating to MET's SOA ladies staff and girl students	
7	Ms. Hemangi Gilada (Student's Representative)	8380087286	All matter relating to MET's SOA ladies staff and girl students	
8	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

IQAC Coordinator  
MET's School of Architecture  
and Interior Design  
IQAC Coordinator

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal. & Dist.  
Nashik-422 222

Principal

Date: 4<sup>th</sup> Aug 2021

## **Circular Notice**

**Subject: Anti Sexual Harassment Committee,**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Sexual Harassment Committee play a crucial role in maintaining the decorum and well-being and Safety of our students.

**Details of the meeting are as follows:**

Date: 6<sup>th</sup> Aug 2021

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

**Agenda Items:** The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees and students to promote awareness and prevention of sexual harassment should be a key focus.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design  
**IQAC Coordinator**

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal: Dist.  
Nashik-422 222

**Principal**

Warm regards,  
Ar. Krushna Rathi  
Principal.

**Members of the Anti Sexual Harassment Committe**

**Working Women Cell /Women's Anti-Harassment Committee**

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Rathi (Presiding Officer)	7391830033	All matter relating to MET's SOA ladies staff and girl students	<i>Isha</i>
2	Ar. Nishtha Karkhanis (Faculty Member)	9420484727	All matter relating to MET's SOA ladies staff and girl students	<i>Nishtha</i>
3	Ar. Pooja Khairnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	<i>Pooja</i>
4	Mrs. Meghna Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	<i>Meghna</i>
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	<i>Shilpa</i>
6	Ms. Vaishnavi Jejurkar (Student's Representative)	9049766805	All matter relating to MET's SOA ladies staff and girl students	<i>Vaishnavi</i>
7	Ms. Hemangi Gilada (Student's Representative)	838008286	All matter relating to MET's SOA ladies staff and girl students	<i>Hemangi</i>
8	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	<i>Medha</i>

*Isha*

Ar. Krushna Rathi

Principal

IQAC Coordinator

IQAC Coordinator

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Gowardhan, Tal. & Dist.  
Nashik-422 222

Principal

Date: 6<sup>th</sup> Aug 2021

## Minutes of the Meeting

### Subject: Anti Sexual Harassment Committee

A meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design was held on 6<sup>th</sup> Aug 2021 at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi, Principal.

#### Attendees:

Ar. Krushna Rathi (Presiding Officer)  
Ar. Nishtha Karkhanis (Faculty Member )  
Ar. Pooja Khairnar (Faculty Member )  
Mrs. Meghna Chandratre (Non-Teaching)  
Mrs. Shilpa Chalke (Non-Teaching)  
Ms. Vaishnavi Jejurkar (Student's Representative)  
Ms. Hemangi Gilada (Student's Representative)  
Dr. Medha Saykhedkar (NGO Member)

**Agenda Items:** The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

#### 1. Review of Anti-Sexual Harassment Committee:

The review of an Anti-Sexual Harassment Committee is crucial to assess its effectiveness in handling and preventing incidents of harassment in the workplace. A thorough examination should ensure that the committee is proactive, responsive, and transparent, fostering an environment where employees feel confident in reporting and trust that appropriate actions will be taken.

#### 2. Training and Awareness Programs:

Training and awareness programs for an Anti-Sexual Harassment Committee are essential to

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equip committee members with the knowledge and skills needed to handle cases sensitively, ensuring a fair and effective resolution process. These programs should focus on legal aspects, communication strategies, and cultural sensitivity, enhancing the committee's ability to address and prevent sexual harassment within the organization

### **3. Reporting Mechanism:**

Under anti-sexual harassment policies, a robust reporting mechanism is established to facilitate the confidential and prompt reporting of incidents. This mechanism ensures that individuals experiencing or witnessing harassment can easily and securely report concerns, enabling swift and appropriate action to address the issue.

### **4. Coordination with Authorities:**

Anti-sexual harassment policies involve coordination with relevant authorities, ensuring that formal complaints are reported to and addressed by the appropriate legal entities or regulatory bodies. This collaboration enhances the accountability of the organization and helps in handling cases of sexual harassment in accordance with the law, promoting a safe and just workplace environment.

### **Conclusion:**

In conclusion, well-implemented anti-sexual harassment policies are paramount in creating a workplace culture of safety and respect. By combining comprehensive training, robust reporting mechanisms, and collaboration with authorities, organizations can actively combat sexual harassment, fostering an environment where employees can thrive free from the fear of harassment.

The meeting concluded at 10:30 am

Minutes recorded by: Ar. Nishtha Karkhanis (Faculty Member )  
MET's School of Architecture and Interior Design

**Members of the Anti Sexual Harassment Committee**








**Working Women Cell /Women's Anti-Harassment Committee**


IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

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3	Ar. Pooja Khairnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghna Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non- Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Ms. Vaishnavi Jejurkar (Student's Representative)	904976680	All matter relating to MET's SOA ladies staff and girl students	
7	Ms. Hemangi Gilada (Student's Representative)	838008286	All matter relating to MET's SOA ladies staff and girl students	
8	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

IQAC Coordinator

IQAC Coordinator  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

Date: 15<sup>th</sup> Feb 2022

## **Circular Notice**

**Subject: Anti Sexual Harassment Committee.**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Sexual Harassment Committee play a crucial role in maintaining the decorum and well-being and Safety of our students.

**Agenda Items:** The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees and students to promote awareness and prevention of sexual harassment should be a key focus.

**Details of the meeting are as follows:**

Date: 6<sup>th</sup> Aug 2021

Time: 10:30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

**IQAC Coordinator**  
MET's School of Architecture

**IQAC Coordinator**

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal. & Dist.  
Nashik-422 222.

**Principal**

Warm regards,  
Ar. Krushna Rathi  
Principal.

**Members of the Anti Sexual Harassment Committee**

**Working Women Cell /Women's Anti-Harassment Committee**

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Rathi (Presiding Officer)	7391830033	All matter relating to MET's SOA ladies staff and girl students	<i>Krushna</i>
2	Ar. Nishtha Karkhanis (Faculty Member)	9420484727	All matter relating to MET's SOA ladies staff and girl students	<i>Nishtha</i>
3	Ar. Pooja Khairnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	<i>Pooja</i>
4	Mrs. Meghna Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	<i>Meghna</i>
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	<i>Shilpa</i>
6	Ms. Vaishnavi Jejurkar (Student's Representative)	9049766805	All matter relating to MET's SOA ladies staff and girl students	<i>Vaishnavi</i>
7	Ms. Hemangi Gilada (Student's Representative)	838008286	All matter relating to MET's SOA ladies staff and girl students	<i>Hemangi</i>
8	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	<i>Medha</i>

*Krushna*

Ar. Krushna Rathi

Principal

IQAC Coordinator  
MET's School of Architecture  
& Interior Design  
IQAC Coordinator

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At. Govardhan, Tal & Dist.  
Nashik-422 222.

Principal



Date: 17<sup>th</sup> feb 2022

## Minutes of the Meeting

### Subject: Anti Sexual Harassment Committee

A meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design was held on 6<sup>th</sup> Aug 2021 at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi, Principal.

#### Attendees:

Ar. Krushna Rathi (Presiding Officer)  
Ar. Nishtha Karkhanis (Faculty Member )  
Ar. Pooja Khairnar (Faculty Member )  
Mrs. Meghna Chandratre (Non-Teaching)  
Mrs. Shilpa Chalke (Non-Teaching)  
Ms. Vaishnavi Jejurkar (Student's Representative)  
Ms. Hemangi Gilada (Student's Representative)  
Dr. Medha Saykhedkar (NGO Member)

**Agenda items:** The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

#### 1. Review of Anti-Sexual Harassment Committee:

The review of an Anti-Sexual Harassment Committee is crucial to assess its effectiveness in handling and preventing incidents of harassment in the workplace. A thorough examination should ensure that the committee is proactive, responsive, and transparent, fostering an environment where employees feel confident in reporting and trust that appropriate actions will be taken.

#### 2. Training and Awareness Programs:

Training and awareness programs for an Anti-Sexual Harassment Committee are essential to

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Nashik - 422 222.

equip committee members with the knowledge and skills needed to handle cases sensitively, ensuring a fair and effective resolution process. These programs should focus on legal aspects, communication strategies, and cultural sensitivity, enhancing the committee's ability to address and prevent sexual harassment within the organization

### **3. Reporting Mechanism:**

Under anti-sexual harassment policies, a robust reporting mechanism is established to facilitate the confidential and prompt reporting of incidents. This mechanism ensures that individuals experiencing or witnessing harassment can easily and securely report concerns, enabling swift and appropriate action to address the issue.

### **4. Coordination with Authorities:**

Anti-sexual harassment policies involve coordination with relevant authorities, ensuring that formal complaints are reported to and addressed by the appropriate legal entities or regulatory bodies. This collaboration enhances the accountability of the organization and helps in handling cases of sexual harassment in accordance with the law, promoting a safe and just workplace environment.

### **Conclusion:**

In conclusion, well-implemented anti-sexual harassment policies are paramount in creating a workplace culture of safety and respect. By combining comprehensive training, robust reporting mechanisms, and collaboration with authorities, organizations can actively combat sexual harassment, fostering an environment where employees can thrive free from the fear of harassment.

The meeting concluded at 10:30 am

Date : 17<sup>th</sup> feb 2022

Minutes recorded by: Ar. Nishtha Karkhanis (Faculty Member )  
MET's School of Architecture and Interior Design

**Members of the Anti Sexual Harassment Committee**

**Working Women Cell /Women's Anti-Harassment Committee**

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Rathi (Presiding Officer)	7391830033	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Nishtha Karkhanis (Faculty Member )	9420484727	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khairnar (Faculty Member )	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghna Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non- Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Ms. Vaishnavi Jejurkar (Student's Representative)	904976680	All matter relating to MET's SOA ladies staff and girl students	
7	Ms. Hemangi Gilada (Student's Representative)	838008286	All matter relating to MET's SOA ladies staff and girl students	
8	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

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#### **5.1.4. The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

##### 5) Academic Year 2022-2023

###### A) Anti-Ragging Committee

- Committee Formations / Appointment
- Mom's (Annually 2 Meetings)
- Reports (Squad & Committee Report)

###### B) Internal Complaints Committee

- Committee Formations / Appointment
- Mom's (Annually 3 Meetings)
- Reports (Committee Report)

###### C) Students Grievance Redressal Committee

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

###### D) Anti sexual Harassment Committee

- Committee Formations / Appointment
- Students Grievance's
- Mom's (Annually 2 Meetings)

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Nashik-422 222.

Date-21/07/2022

**CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2022-2023 overseeing the implementation of the provisions made according to decisions taken under mentioned Act.

As per the direction of supreme court of India/UGC regulations on curbing the menace of ragging in the higher educational institutions, 2009(No.F 1-16/2007(CPP-II)April,2009; and Directives of Maharashtra prohibition of Anti-ragging Act,1999, ( MAHARASHTRA ACT NO XXXIII OF 1990)

**Members of the Anti-Ragging Committee**

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagnniath Khaire	Civil Society Representative	9822788233	
3	By Designaion : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Kartikswami Sable	Parents Representative	7718846623	
8	Ms. Riddhi Chandratre	Students Representative	9112255708	
9	Mr. Shantanu Tribhuvan	Students Representative	8308364543	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

IQAC Coordinator

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**Anti –Ragging Squad**

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Krushna Rathi	Architecture	7391830033	
2	Ar. Jayesh Apte	Design	9822540430	
3	Ar. Samruddha Mogal	Architecture	9422755548	



Ar. Krushna Rathi

Principal

Date: 21/07/2022

## Circular Notice

### Subject: Call for Meeting - Anti Ragging Committee and Squad

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti Ragging Committee and Squad of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Ragging Committee and Squad play a crucial role in maintaining the decorum and well-being of our students.

#### Details of the meeting are as follows:

Date: 22/07/2022

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, L2.

#### Agenda for the Meeting:

1. Review of Anti Ragging Guidelines: Discussion on the existing anti-ragging policies and guidelines to ensure their effectiveness.
2. Reporting Mechanism: Establishment of a seamless reporting mechanism for students to report any incidents of ragging promptly and confidentially.
3. Coordination with Authorities: Coordination with local authorities and law enforcement agencies to handle severe cases and legal proceedings effectively.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

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**IQAC Coordinator**  
MET's School of Architecture  
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Principal  
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Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

Warm regards,  
Ar. Krushna Rathi  
Principal.

### Members of the Anti-Ragging Committee


SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagrinath Khaire	Civil Society Representative	9822788233	
3	By Designaion : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Kartikswami Sable	Parents Representative	7718846623	
8	Ms. Riddhi Chandratre	Students Representative	9112255708	
9	Mr. Shantanu Tribhuvan	Students Representative	8308364543	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

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**Anti –Ragging Squad**

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Krushna Rathi	Architecture	7391830033	
2	Ar. Jayesh Apte	Design	9822540430	
3	Ar. Samruddha Mogal	Architecture	9422755548	



Ar. Krushna Rathi

Principal

Date: 22/07/2022

## Minutes of the Meeting

### Subject: Anti Ragging Committee Meeting

A meeting of the Anti Ragging Committee of MET's School of Architecture and Interior Design was held on 22 July 2022 at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krishna Rathi, Principal.

#### Attendees:

1. Ar. Krishna Rathi
2. Hon. Dilip Jagnnath Khaire
3. By Designaion : Police Inspector
4. Mr. Nitin Raka
5. Ms. Rekha Nadgowda
6. Ar. Samruddha Mogal
7. Mr. Kartikswarni Sable
8. Ms. Riddhi Chandratre
9. Mr. Shantanu Tribhuvan
10. Mr. Yogesh Rambhau Pawar
11. Ar. Jayesh Apte
12. Ar. Samruddha Mogal

#### Agenda Items:

##### 1. Review of Anti Ragging Guidelines:

- The committee reviewed the existing anti-ragging policies and guidelines. It was confirmed that all guidelines are in place and accessible to both faculty and students.

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2. Reporting Mechanism:

- A confidential reporting mechanism was discussed and finalized. It was emphasized that students should feel comfortable and secure while reporting any incidents of ragging.

3. Coordination with Authorities:

- The committee agreed to maintain regular contact with local authorities and law enforcement agencies to ensure a prompt response in case of any severe incidents. Ar. Krushna Rathi will be the point of contact for coordination with external authorities.

Conclusion:

No cases of ragging were reported during this meeting or in the recent past. The committee members expressed their satisfaction with the current situation but emphasized the importance of remaining vigilant. It was agreed that regular meetings would be held to monitor the situation closely.

The meeting concluded at 11.30 AM



Minutes recorded by:

Ar. Samruddha Mogal

Faculty Representative

MET's School of Architecture and Interior Design


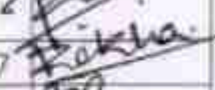




### Members of the Anti-Ragging Committee

SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagnath Khaire	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	

IQAC Coordinator

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4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	
6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Kartikswami Sable	Parents Representative	7718846623	
8	Ms. Riddhi Chandratre	Students Representative	9112255708	
9	Mr. Shantanu Tribhuvan	Students Representative	8308364543	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

#### Anti –Ragging Squad

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Krushna Rathi	Architecture	7391830033	
2	Ar. Jayesh Apte	Design	9822540430	
3	Ar. Samruddha Mogal	Architecture	9422755548	



Ar. Krushna Rathi

Principal

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Nashik-422 222.

Date: 13/01/2023

## Minutes of the Meeting

### Subject: Anti Ragging Committee Meeting

A meeting of the Anti Ragging Committee of MET's School of Architecture and Interior Design was held on **13 January 2023** at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi, Principal.

#### Attendees:

1. Ar. Krushna Rathi
2. Hon. Dilip Jagannath Khair
3. Mr. Nitin Rake
4. Ms. Rekha Nadgowda
5. Ar. Samruddha Mogal
6. Mr. Kartikswami Sable
7. Ms. Riddhi Chandratre
8. Mr. Shantanu Tribhuvan
9. Mr. Yogesh Rambhau Pawar
10. Ar. Jayesh Apte
11. Ar. Samruddha Mogal

#### Agenda Items:

1. Review of Anti Ragging Guidelines:
  - The committee reviewed the existing anti-ragging policies and guidelines. It was confirmed that all guidelines are in place and accessible to both faculty and students.

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**2. Reporting Mechanism:**

- A confidential reporting mechanism was discussed and finalized. It was emphasized that students should feel comfortable and secure while reporting any incidents of ragging.

**3. Coordination with Authorities:**

- The committee agreed to maintain regular contact with local authorities and law enforcement agencies to ensure a prompt response in case of any severe incidents. Ar. Krushna Rathi will be the point of contact for coordination with external authorities.

**Conclusion:**

No cases of ragging were reported during this meeting or in the recent past. The committee members expressed their satisfaction with the current situation but emphasized the importance of remaining vigilant. It was agreed that regular meetings would be held to monitor the situation closely.

The meeting concluded at 11.30 AM



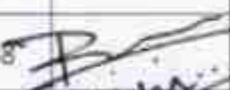
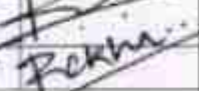
Minutes recorded by:

Ar. Samruddha Mogal

Faculty Representative

MET's School of Architecture and Interior Design

**Members of the Anti-Ragging Committee**

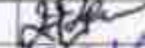




SN	Committee Member	Designation	Contact No	Signature
1	Ar. Krushna Rathi	Chairman	9371469191	
2	Hon. Dilip Jagnnath Khaire	Civil Society Representative	9822788233	
3	By Designation : Police Inspector	Police Administrative Representative	0253 230 9711	
4	Mr. Nitin Raka	Local Media Representative	9822118338	
5	Ms. Rekha Nadgowda	NGO Representative	0253 2580197	

IQAC Coordinator

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Principal

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6	Ar. Samruddha Mogal	Faculty Representative	9422755548	
7	Mr. Kartikswami Sable	Parents Representative	7718846623	
8	Ms. Riddhi Chandratre	Students Representative	9112255708	
9	Mr. Shantanu Tribhuvan	Students Representative	8308364543	
10	Mr. Yogesh Rambhau Pawar	Non-Teaching Representative	9822731638	

### Anti-Ragging Squad

SN	Staff Name	Branch	Contact No	Signature
1	Ar. Krushna Rathi	Architecture	7391830033	
2	Ar. Jayesh Apte	Design	9822540430	
3	Ar. Samruddha Mogal	Architecture	9422755548	



Ar. Krushna Rathi

Principal

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
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Principal

**PRINCIPAL**  
MET's School of Architecture  
& Interior Design  
At: Gowandhan, Tal. & Dist.  
Nashik-422 222.

Date- 12/04/2023

**ANTI RAGGING COMMITTEE REPORT 2022-2023**  
**&**  
**ANTI RAGGING SQUAD REPORT 2022-2023**

MET's School of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's. The Squad periodically made discussions with 1st year students to know if everything is going well.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students.

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MET's School of Architecture  
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Principal

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Nashik-422 222.



The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2022-2023, thus no such complaints were registered.



Ar. Krishna Rathi  
Principal,  
Head Of Anti Ragging Committee and Squad

Date-2<sup>nd</sup> Aug 2022

**CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following member of Anti Sexual Harassment Committee for the year 2022-2023 .

**Members of the Anti Sexual Harassment Committee**

**Working Women Cell /Women's Anti-Harassment Committee**

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Rathi (Presiding Officer)	7391830033	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Nishtha Karkhanis (Faculty Member)	9420484727	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khairnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghna Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Ms. Vaishnavi Jejurkar (Student's Representative)	9049766805	All matter relating to MET's SOA ladies staff and girl students	
7	Ms. Hemangi Gilada (Student's Representative)	8380087286	All matter relating to MET's SOA ladies staff and girl students	
8	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

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MET's School of Architecture  
and Interior Design  
IQAC Coordinator

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At. Govardhan, Tal. & Dist.  
Nashik-422 222.

Principal

Date: 3<sup>rd</sup> Aug 2022

## **Circular Notice**

**Subject: Anti Sexual Harassment Committee.**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Sexual Harassment Committee play a crucial role in maintaining the decorum and well-being and Safety of our students.

**Details of the meeting are as follows:**

Date: 5th Aug 2022

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

### **Agenda Items:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture & Interior Design  
Govardhan, Nashik - 422 222









Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

Warm regards,  
Ar. Krushna Rathi  
Principal.

**Members of the Anti Sexual Harassment Committee**

**Working Women Cell /Women's Anti-Harassment Committee**

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Rathi (Presiding Officer)	7391830033	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Nishtha Karkhanis (Faculty Member)	9420484727	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khairnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghna Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Ms. Vaishnavi Jejurkar (Student's Representative)	9049166805	All matter relating to MET's SOA ladies staff and girl students	
7	Ms. Hemangi Gilada (Student's Representative)	838008286	All matter relating to MET's SOA ladies staff and girl students	
8	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	

IQAC Coordinator

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MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

Date: 5<sup>th</sup> Aug 2022

## **Minutes of the Meeting**

### **Subject: Anti Sexual Harassment Committee**

A meeting of the Anti Sexual Harassment Committee of MET's School of Architecture and Interior Design was held on: 5<sup>th</sup> Aug 2022 at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi, Principal.

#### **Attendees:**

Ar. Krushna Rathi (Presiding Officer)  
Ar. Nishtha Karkhanis (Faculty Member )  
Ar. Pooja Khairnar (Faculty Member )  
Mrs. Meghna Chandratre (Non-Teaching)  
Mrs. Shilpa Chalke (Non-Teaching)  
Ms. Vaishnavi Jejurkar (Student's Representative)  
Ms. Hemangi Gilada (Student's Representative)  
Dr. Medha Saykhedkar (NGO Member)

#### **Agenda Items:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

#### **1. Review of Anti-Sexual Harassment Committee:**

The review of an Anti-Sexual Harassment Committee is crucial to assess its effectiveness in handling and preventing incidents of harassment in the workplace. A thorough examination should ensure that the committee is proactive, responsive, and transparent, fostering an environment where employees feel confident in reporting and trust that appropriate actions will be taken.

#### **2. Training and Awareness Programs:**

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**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

Training and awareness programs for an Anti-Sexual Harassment Committee are essential to equip committee members with the knowledge and skills needed to handle cases sensitively, ensuring a fair and effective resolution process. These programs should focus on legal aspects, communication strategies, and cultural sensitivity, enhancing the committee's ability to address and prevent sexual harassment within the organization.

### **3. Reporting Mechanism:**

Under anti-sexual harassment policies, a robust reporting mechanism is established to facilitate the confidential and prompt reporting of incidents. This mechanism ensures that individuals experiencing or witnessing harassment can easily and securely report concerns, enabling swift and appropriate action to address the issue.

### **4. Coordination with Authorities:**

Anti-sexual harassment policies involve coordination with relevant authorities, ensuring that formal complaints are reported to and addressed by the appropriate legal entities or regulatory bodies. This collaboration enhances the accountability of the organization and helps in handling cases of sexual harassment in accordance with the law, promoting a safe and just workplace environment.

### **Conclusion:**

In conclusion, well-implemented anti-sexual harassment policies are paramount in creating a workplace culture of safety and respect. By combining comprehensive training, robust reporting mechanisms, and collaboration with authorities, organizations can actively combat sexual harassment, fostering an environment where employees can thrive free from the fear of harassment.

The meeting concluded at 10:30AM

Minutes recorded by: Ar. Pooja Khairnar (Faculty Member )  
MET's School of Architecture and Interior Design

**Members of the Anti Sexual Harassment Committee**









IQAC Coordinator

Principal

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
At Govardhan, Tal. & Dist.  
Nashik - 422 222.

Working Women Cell /Women's Anti-Harassment Committee

S N	Name (Designation)	Contact No.	Subject Matter	Sign
1	Ar. Krushna Rathi (Presiding Officer)	7391830033	All matter relating to MET's SOA ladies staff and girl students	
2	Ar. Nishtha Karkhanis (Faculty Member)	9420484727	All matter relating to MET's SOA ladies staff and girl students	
3	Ar. Pooja Khairnar (Faculty Member)	9545232573	All matter relating to MET's SOA ladies staff and girl students	
4	Mrs. Meghna Chandratre (Non-Teaching)	9420298114	All matter relating to MET's SOA ladies staff and girl students	
5	Mrs. Shilpa Chalke (Non-Teaching)	9657175158	All matter relating to MET's SOA ladies staff and girl students	
6	Ms. Vaishnavi Jejurkar (Student's Representative)	9049766805	All matter relating to MET's SOA ladies staff and girl students	
7	Ms. Hemangi Gilada (Student's Representative)	838008286	All matter relating to MET's SOA ladies staff and girl students	
8	Dr. Medha Saykhedkar (NGO Member)	9673611777	All matter relating to MET's SOA ladies staff and girl students	



Ar. Krushna Rathi

Principal

IQAC Coordinator

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MET's School of Architecture  
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Date: 7<sup>th</sup> feb 2023

## **Circular Notice**

**Subject: Anti Sexual Harassment Committee,**

Dear Faculty Members, Staff, and Students,

We hope this circular finds you in good health and high spirits. We are writing to inform you about the upcoming meeting of the Anti-Sexual Harassment Committee of MET's School of Architecture and Interior Design. Ensuring a safe and respectful environment within our campus is our collective responsibility, and the Anti Sexual Harassment Committee play a crucial role in maintaining the decorum and well-being and Safety of our students.

**Details of the meeting are as follows:**

Date: 9<sup>th</sup> feb 2023

Time: 10.30 AM

Venue: MET's School of Architecture & Interior Design, Seminar Hall.

### **Agenda items:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures; ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

We urge all the faculty members, staff, and student representatives to attend this meeting punctually. Your active participation and valuable inputs are essential in ensuring a safe and respectful campus for everyone.

Your cooperation in this regard is highly appreciated. Let us work together to create a campus environment where every individual is treated with dignity and respect.

Thank you for your attention.

IQAC Coordinator

**IQAC Coordinator**  
MET's School of Architecture  
and Interior Design

Principal

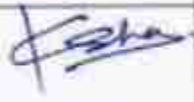







**PRINCIPAL**  
MET's School of Architecture  
and Interior Design,  
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Warm regards,  
Ar. Krushna Rathi  
Principal.

**Members of the Anti Sexual Harassment Committee**

**Working Women Cell /Women's Anti-Harassment Committee**

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6	Ms. Vaishnavi Jejurkar (Student's Representative)	9049166805	All matter relating to MET's SOA ladies staff and girl students	
7	Ms. Hemangi Gilada (Student's Representative)	838008286	All matter relating to MET's SOA ladies staff and girl students	
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Date: 9<sup>th</sup> feb 2023

## **Minutes of the Meeting**

### **Subject: Anti Sexual Harassment Committee**

A meeting of the Anti Sexual Harassment Committee of MET's School of Architecture and Interior Design was held on: 5<sup>th</sup> Aug 2022 at MET's School of Architecture & Interior Design. The meeting commenced at 10.30 AM and was chaired by Ar. Krushna Rathi, Principal.

#### **Attendees:**

Ar. Krushna Rathi (Presiding Officer)  
Ar. Nishtha Karkhanis (Faculty Member )  
Ar. Pooja Khairnar (Faculty Member )  
Mrs. Meghna Chandratre (Non-Teaching)  
Mrs. Shilpa Chalke (Non-Teaching)  
Ms. Vaishnavi Jejurkar (Student's Representative)  
Ms. Hemangi Gilada (Student's Representative)  
Dr. Medha Saykhedkar (NGO Member)

#### **Agenda Items:**

The Anti-Sexual Harassment Committee's agenda should include a review of current policies and procedures, ensuring they are up-to-date and comprehensive. Additionally, discussing ongoing training programs for employees to promote awareness and prevention of sexual harassment should be a key focus.

#### **1. Review of Anti-Sexual Harassment Committee:**

The review of an Anti-Sexual Harassment Committee is crucial to assess its effectiveness in handling and preventing incidents of harassment in the workplace. A thorough examination should ensure that the committee is proactive, responsive, and transparent, fostering an environment where employees feel confident in reporting and trust that appropriate actions will be taken.

#### **2. Training and Awareness Programs:**

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Training and awareness programs for an Anti-Sexual Harassment Committee are essential to equip committee members with the knowledge and skills needed to handle cases sensitively, ensuring a fair and effective resolution process. These programs should focus on legal aspects, communication strategies, and cultural sensitivity, enhancing the committee's ability to address and prevent sexual harassment within the organization.

### **3. Reporting Mechanism:**

Under anti-sexual harassment policies, a robust reporting mechanism is established to facilitate the confidential and prompt reporting of incidents. This mechanism ensures that individuals experiencing or witnessing harassment can easily and securely report concerns, enabling swift and appropriate action to address the issue.

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Anti-sexual harassment policies involve coordination with relevant authorities, ensuring that formal complaints are reported to and addressed by the appropriate legal entities or regulatory bodies. This collaboration enhances the accountability of the organization and helps in handling cases of sexual harassment in accordance with the law, promoting a safe and just workplace environment.

### **Conclusion:**

In conclusion, well-implemented anti-sexual harassment policies are paramount in creating a workplace culture of safety and respect. By combining comprehensive training, robust reporting mechanisms, and collaboration with authorities, organizations can actively combat sexual harassment, fostering an environment where employees can thrive free from the fear of harassment.

The meeting concluded at 10:30AM

Minutes recorded by: Ar. Pooja Khairnar (Faculty Member )  
MET's School of Architecture and Interior Design

**Members of the Anti Sexual Harassment Committee**




IQAC Coordinator

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Ar. Krushna Rathi

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